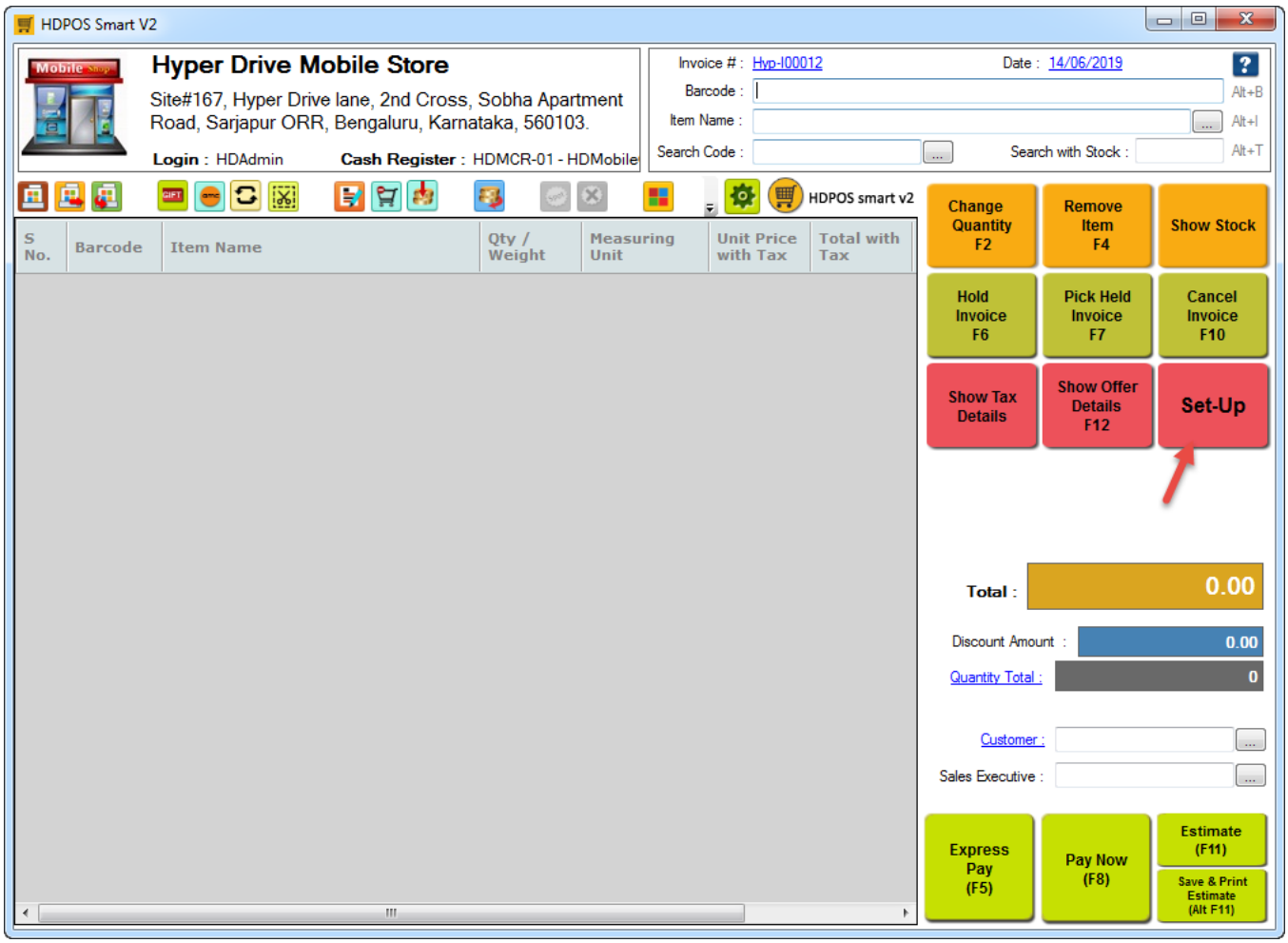
How can I view multiple Account Ledger?

If you have multiple account group and you want to see combined opening and closing balance then you can use this feature in HDPOS smart very easily.

Follow the below given steps to combine and check multiple ledger.

1. Run **HDPOS smart**.

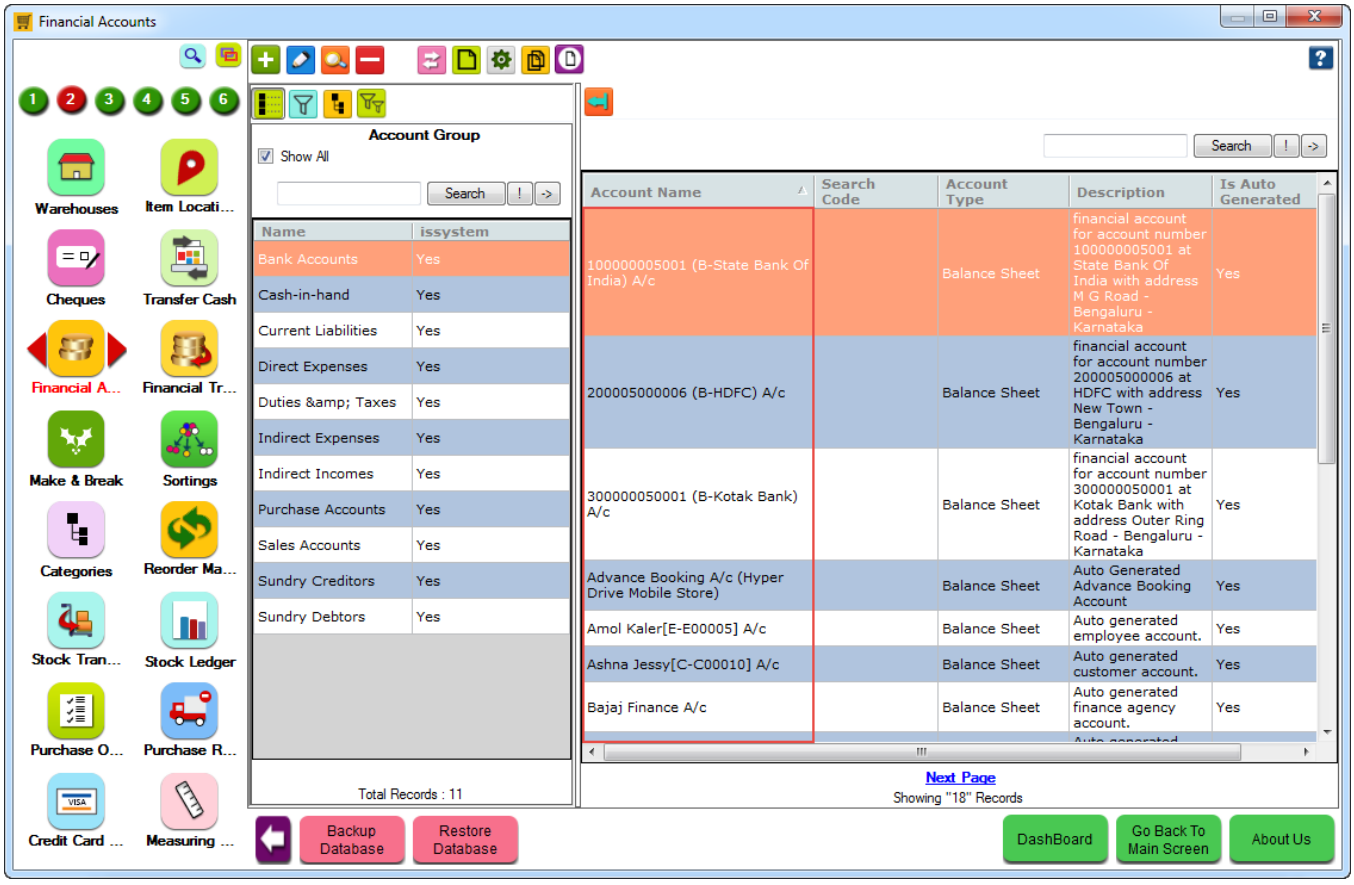
2. From **Main Invoice screen**, select **Set-Up**.



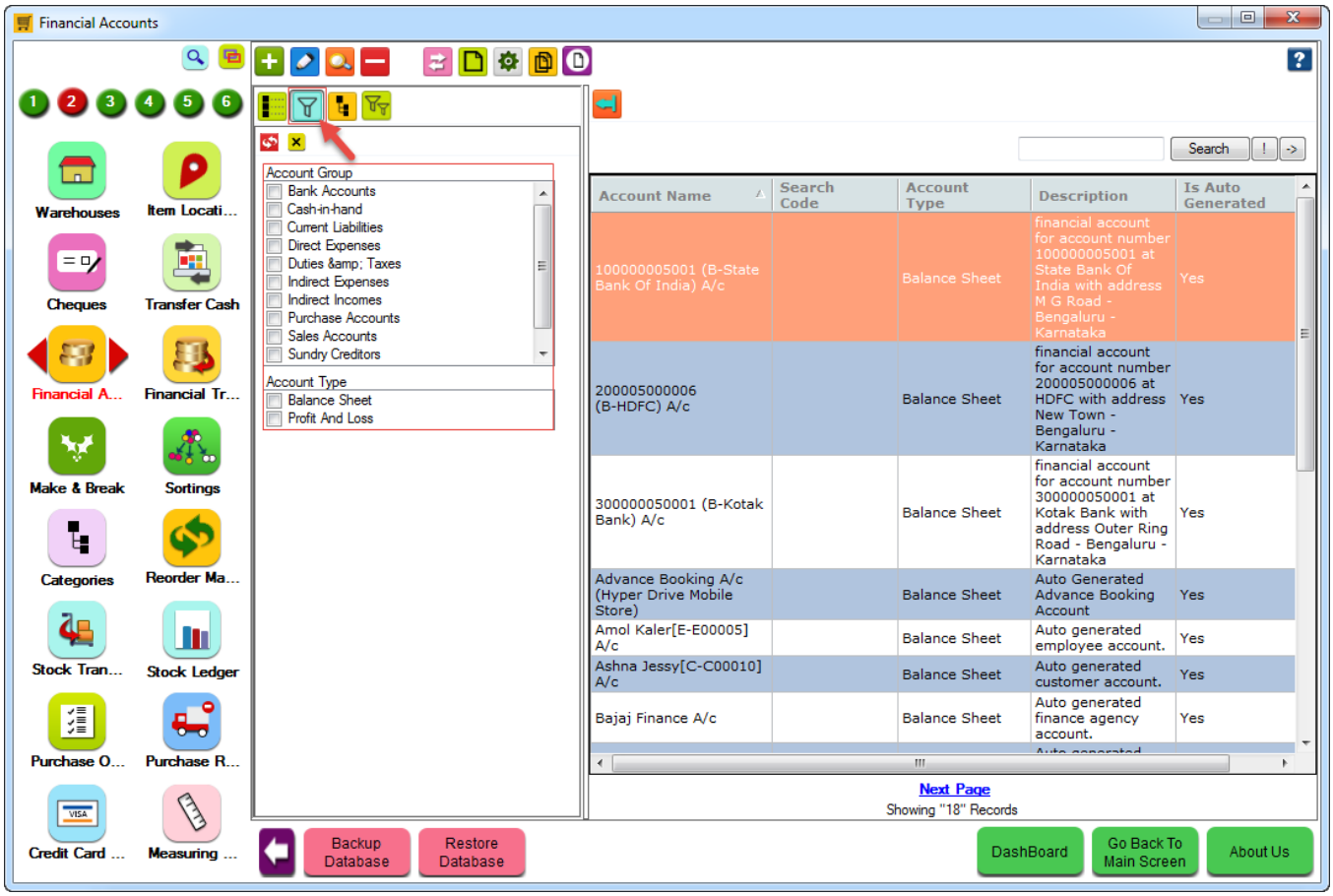
3. From **2nd page** of Set-Up select **Financial Accounts**.



4. This will bring up the **Manage Financial Account screen** where you will see a list of ledger Accounts.

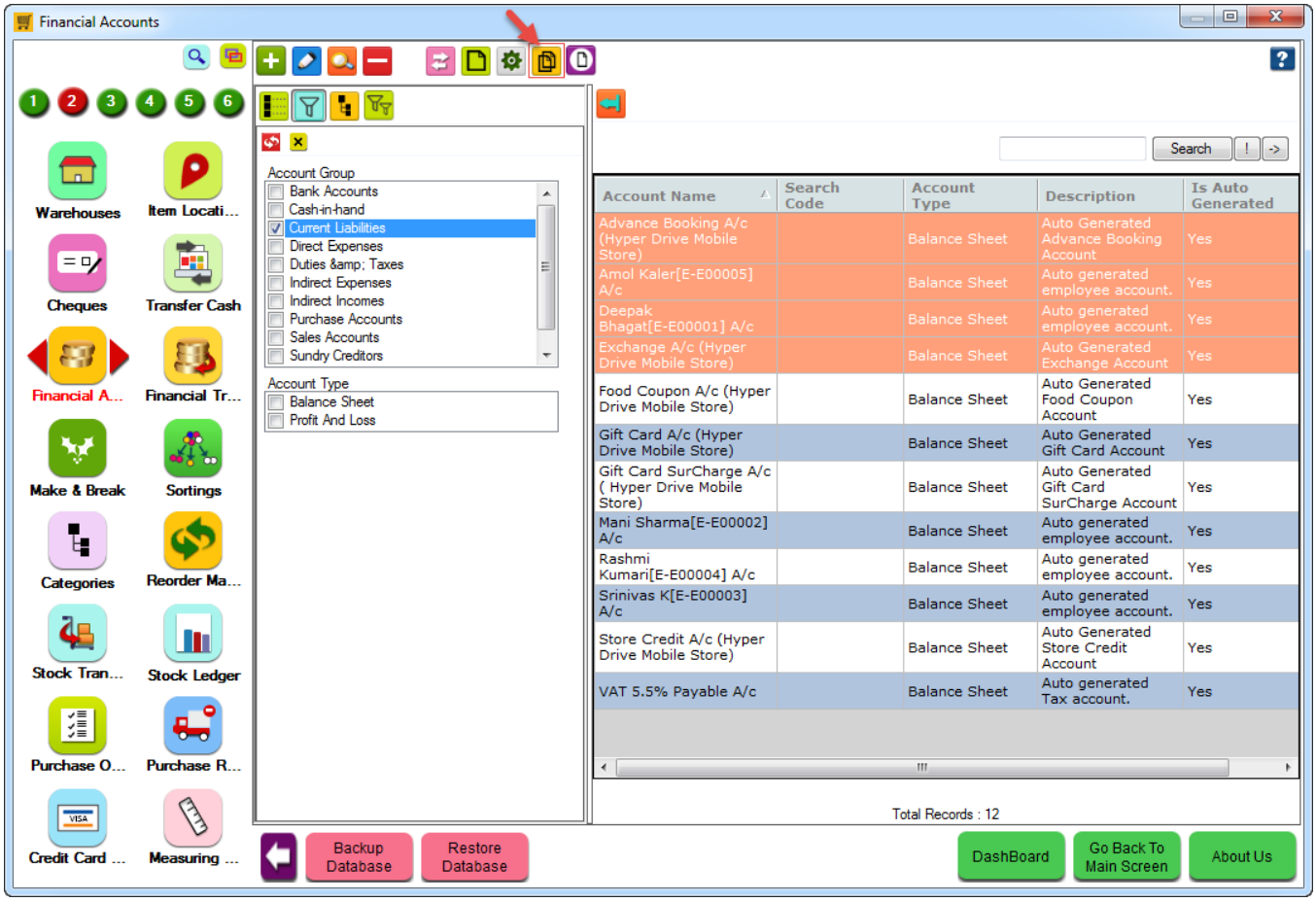


5. From **Manage Financial Accounts** tool strip select **Show Filters** option (This will display an additional panel which will list all the **Account Groups** and any custom fields of type lookup value (if any)).



6. You can now select any of the **Account Group** to show you a list of accounts belonging to that group.

7. Multi select the accounts for which you want to see the combined ledger by holding the **Shift / Ctrl key** and click on **View Combined Ledger** option from the toolstrip.



8. This will bring up the **View Combined Ledger** screen where you can view the combined ledger balance of the selected accounts (you can also change the date range if required).

