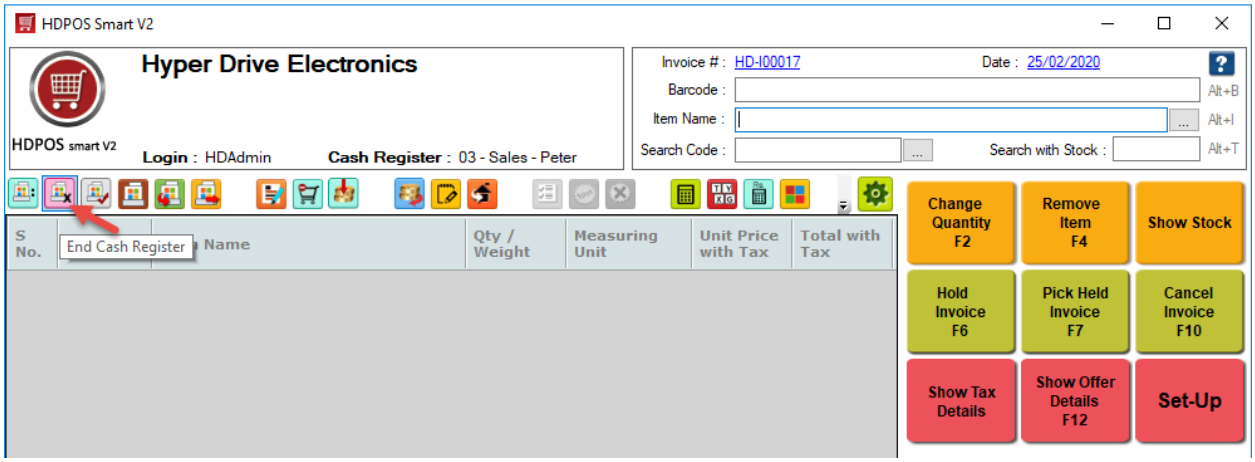
HDPOS SmartV2

How to End Cash Register in HDPOS Smart

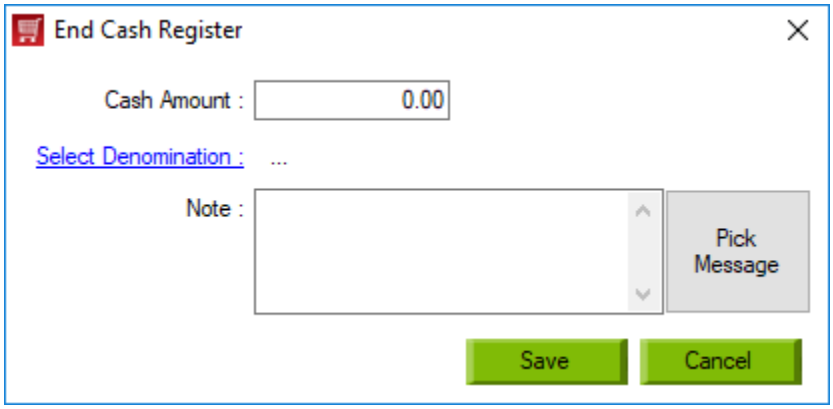
Follow the steps below to end a cash register:

Note: Master Cash Register is required to Start and End Cash Register, to learn how set Master Cash Register for your business, check out our tutorial : https://tutorials.hyperdrivesolutions.com/tutorials/Allow-Cash-Transfer-only-to-Master-Cash-Register

1. Login to HDPOS Smart.
2. Click **End Cash Register** button.

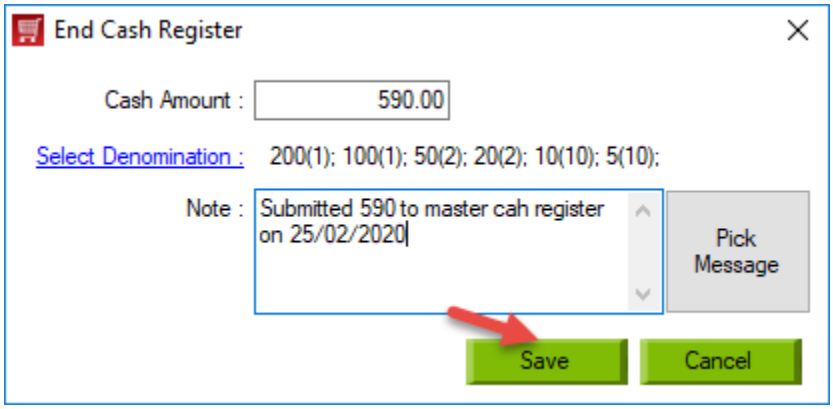


3. You will be prompted to enter how much cash you have in your Cash Register.

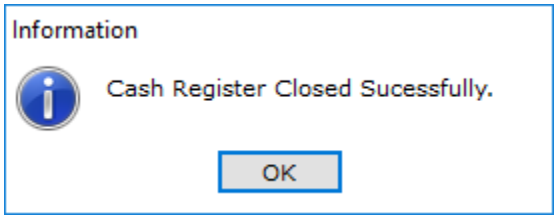


4. Enter the cash you have in the cash register.

5. Enter a note for the Closing Cash Register in the Note field. A note is helpful for tracking the purpose of the Closing Cash Register.



6. Click on **Save** button to end the cash register. You will be prompted with success message once cash register is closed successfully.



Note: A Cash Transfer document will be created with both the description you entered and the total amount submitted. Cash will be transferred to the Master Cash Register you have configured for business location.