How to buy an item as a pack and sell it as a pack or individual piece- For Retail Store?

HDPOS smart v2 Tutorials

Generally as a retail store you may be purchasing your items from wholesale shops and selling them at your store. There are some instances where you may be purchasing an item as a packet (for instance a pack of 5 pens) and maybe selling it as a packet or individual pens.

In this document we will show you how to handle purchasing items as a pack and selling it as a pack or individual items.

Step 1: Create your items

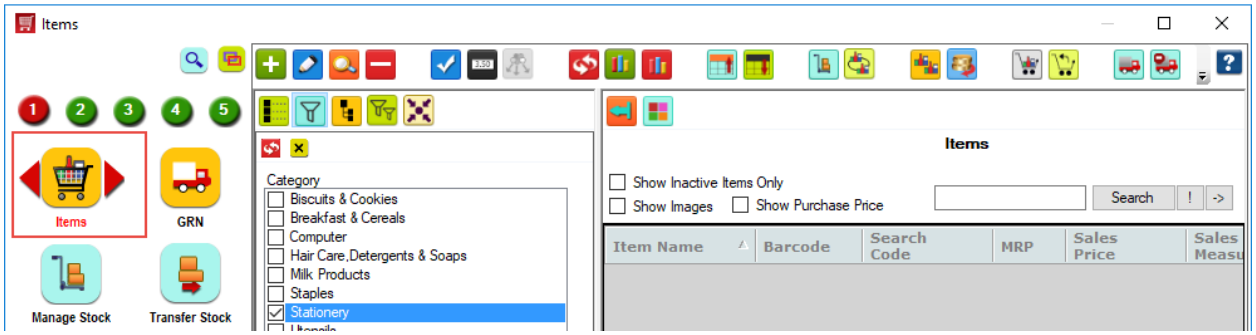
To explain this better we will define a pack of pens, which can be sold together or as individual items. Here you would need to define 2 items

a) Define your main item (Pen – packet of 5) and mark item as **Is Auto Make and Is Auto Break**.

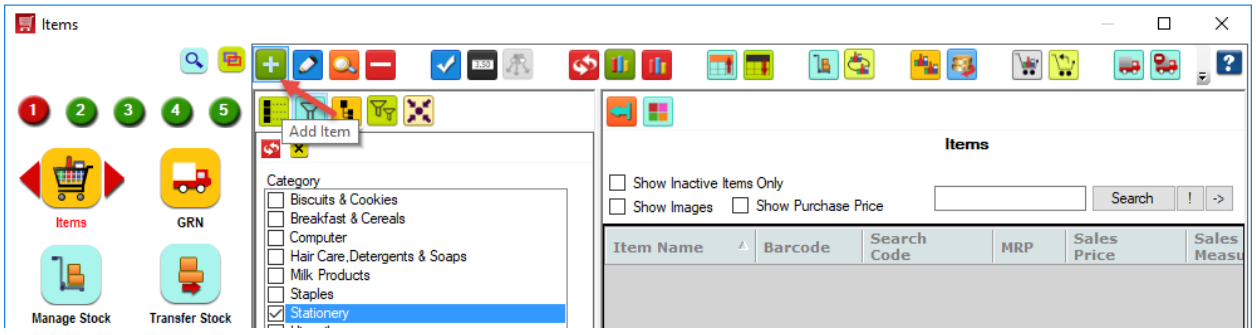
b) Define Pen as a separate item so it can be sold individually.

To do the above

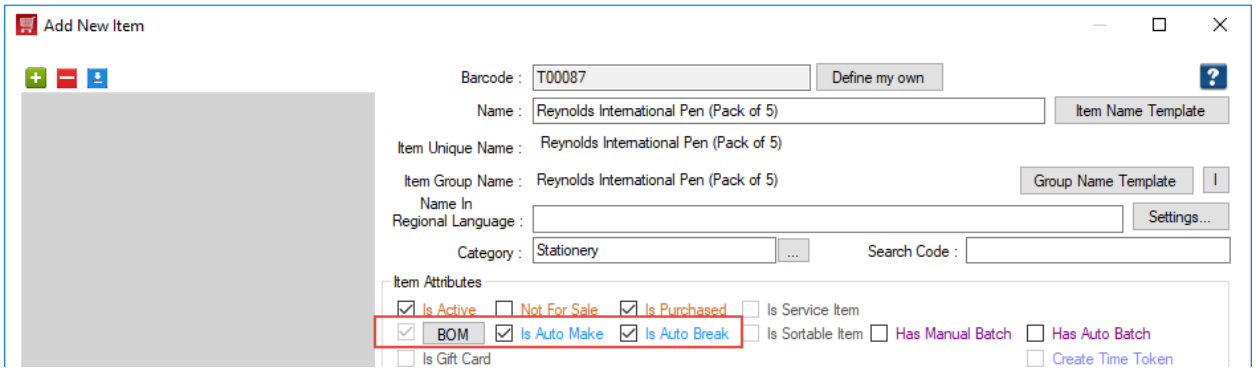
1. Run HDPOS smart.
2. Go to **Items** module.



3. Click on **Add Item** button.



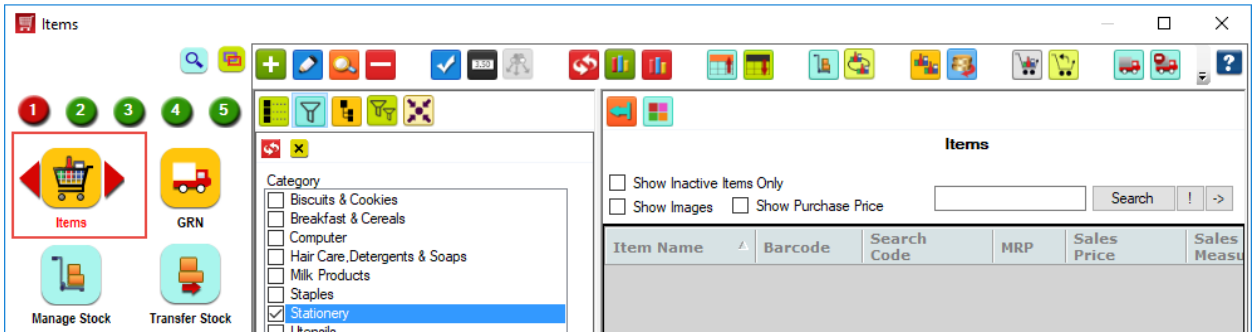
4. Enter the details of the Main item (eg. Reynolds Pen – packet of 5) and Select check box **Is Auto Make, Is Auto Break.**



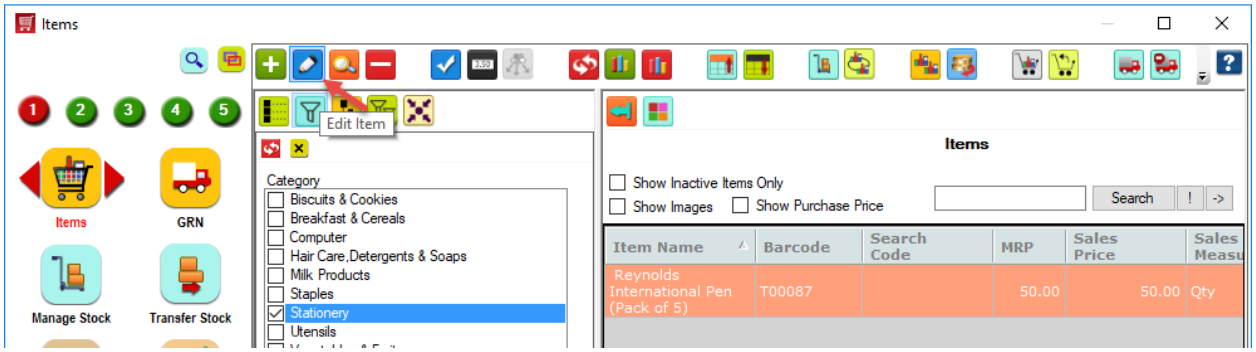
5. Enter all other required details and click on create.
6. Create another item Pen that can be sold individually. Ensure that you do not check the checkbox Is Auto Make and Is Auto Break & enter the sales price for a single Pen here.

Step 2: Add BOM for your Main item

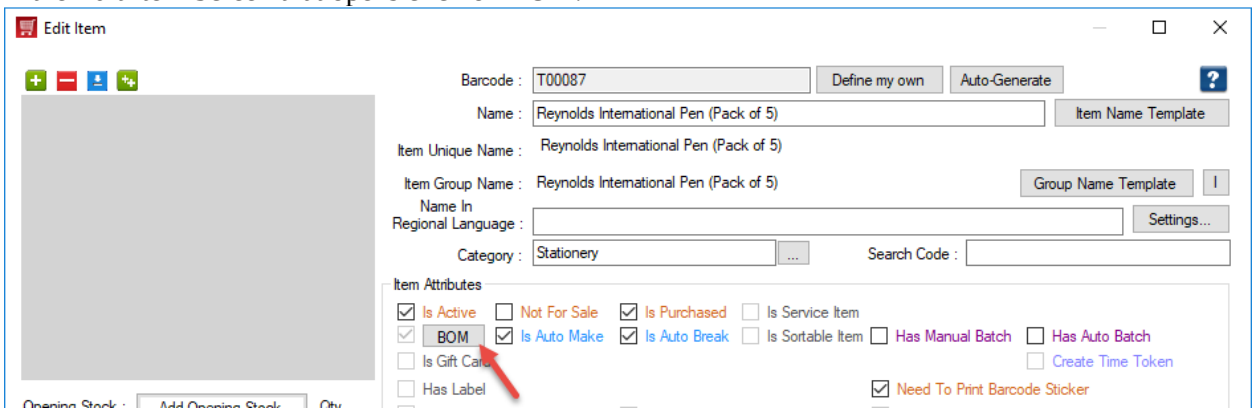
1. Go to Items module.



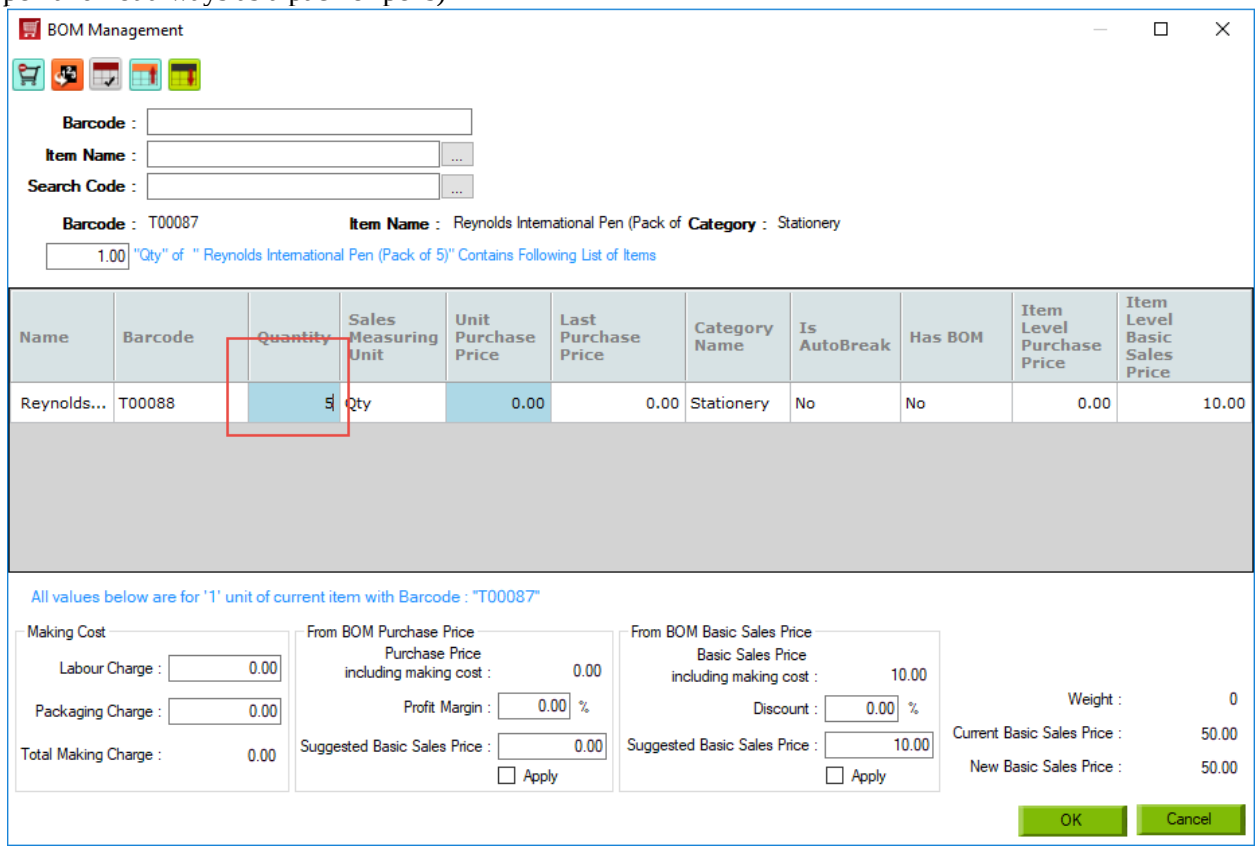
2. Select the main item (Pen – packet of 5) that you created in previous steps and click on **Edit** option from the tool strip.



3. In the Edit Item Screen that opens click on BOM.



4. In the BOM Management screen that opens select Pen as the BOM Item and enter the quantity as 5 (this is done so that the pack of pen is broken into individual pens so that they can be sold as a single pen and not always as a pack of pens)

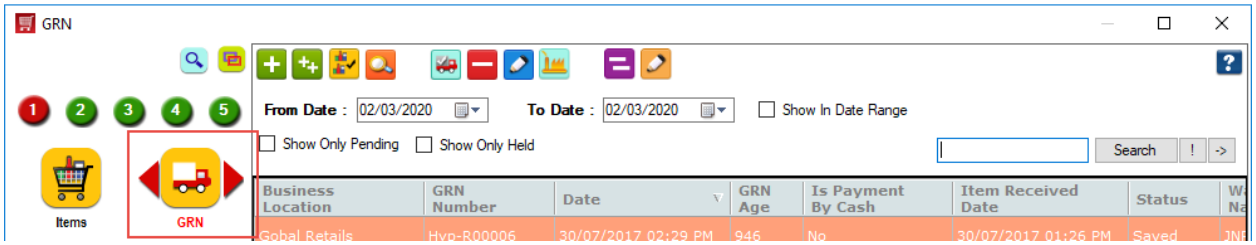


5. Click on OK to close the BOM Management screen.
6. Click on Update to close the Edit Item Screen.

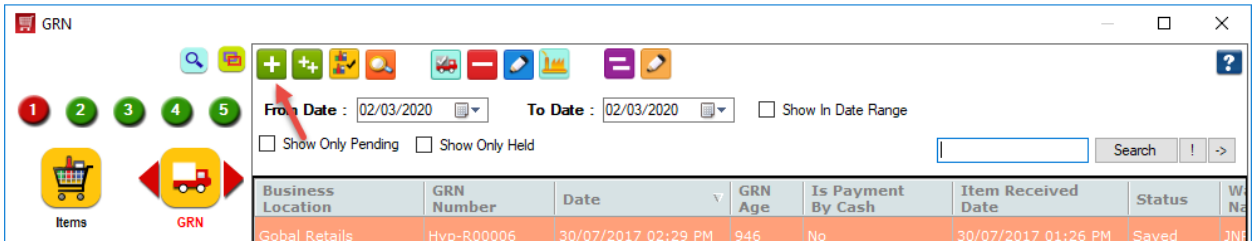
Step 3: Receive stock of your items

When receiving stock of an auto make/ auto break item, remember that there is no stock of the main item as the item is actually a combination of its child (BOM) item, hence when we receive stock of the parent item the stock of the child item increases.

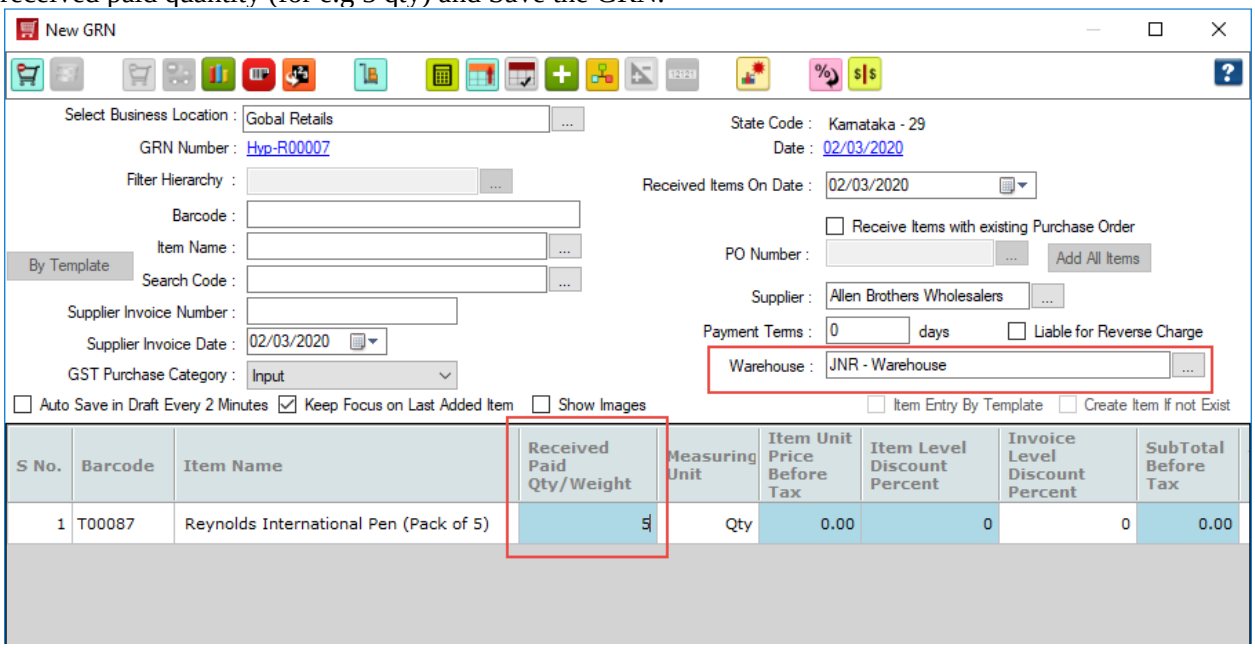
1. Go to **GRN** module.



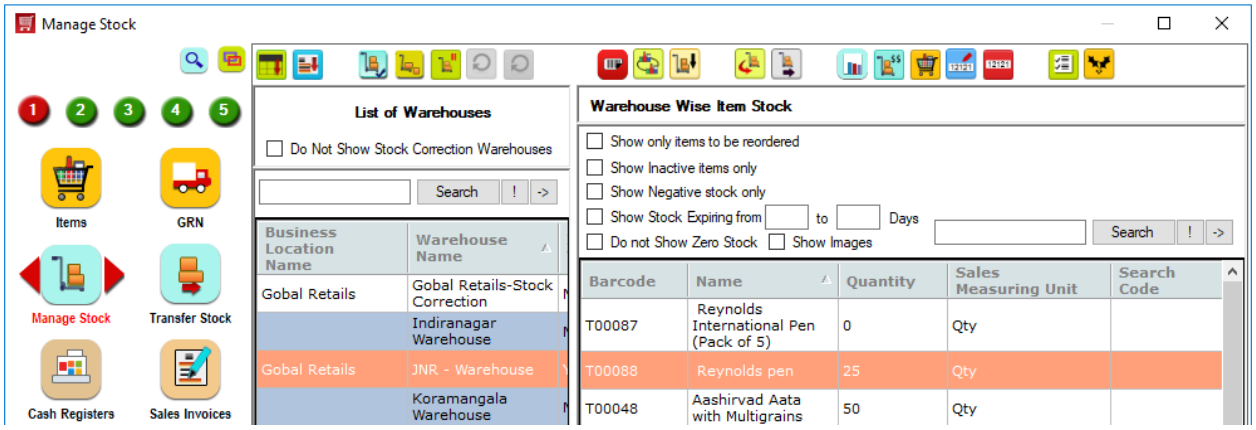
2. Click on **Add GRN** button.



3. In the **New GRN** Screen that opens, select the Supplier, Main item (Pen – packet of 5) & enter the received paid quantity (for e.g 5 qty) and Save the GRN.



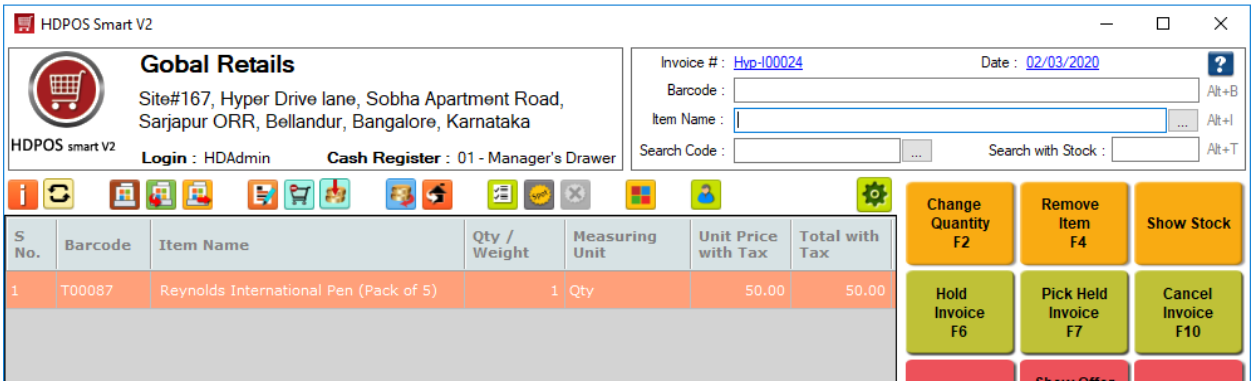
4. You can now go to the 1st page of Setup and select Stock option & see that the stock of the Pen has increased by 25 (i.e 5 packs of pen * 5(individual pen quantity)).



Step 4: Sell your item as a pack of 5

1. In the main invoice screen, select the Main item (Item created in first step)

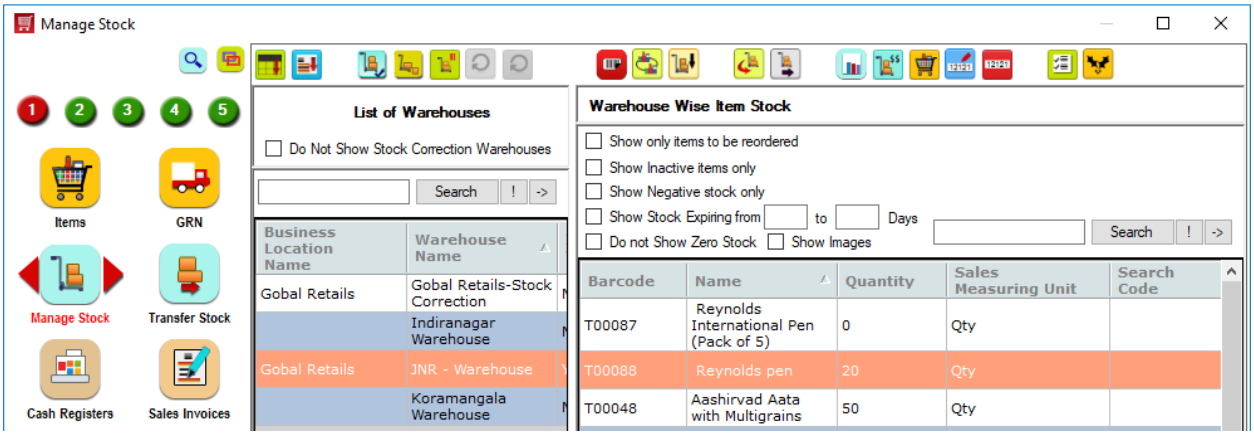
2. Enter quantity as 1 and complete the sales invoice.



Note: a. At this time the stock of the child items will reduce by quantity 5 as in the backend it will automatically make the Main item using the child items.

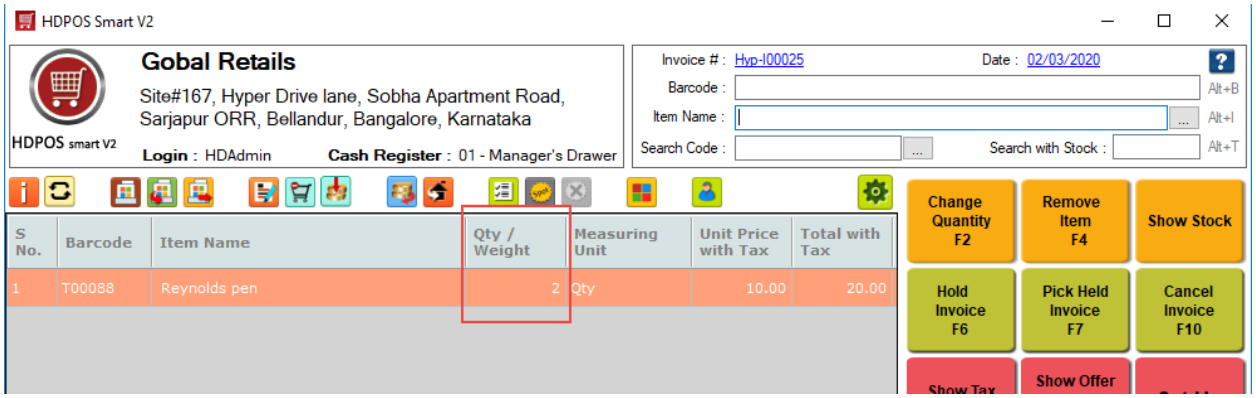
b. If stock of BOM item is not available a negative stock warning message will be displayed.

3. You can now go to the 1 st page of Setup and select Stock option & see that the stock of the Pen has reduced by 5. (Stock is reduced by 5 as we are selling a pack consisting of 5 pens)



Step 5: Sell Pen as an individual item

1. In the main invoice screen, select pen.



2. Enter quantity as 2 and click on Express pay

Note: At this time the stock of pen will reduce by quantity 2 as we are selling 2 individual pens.

