How to check a Ledger Account Balance?

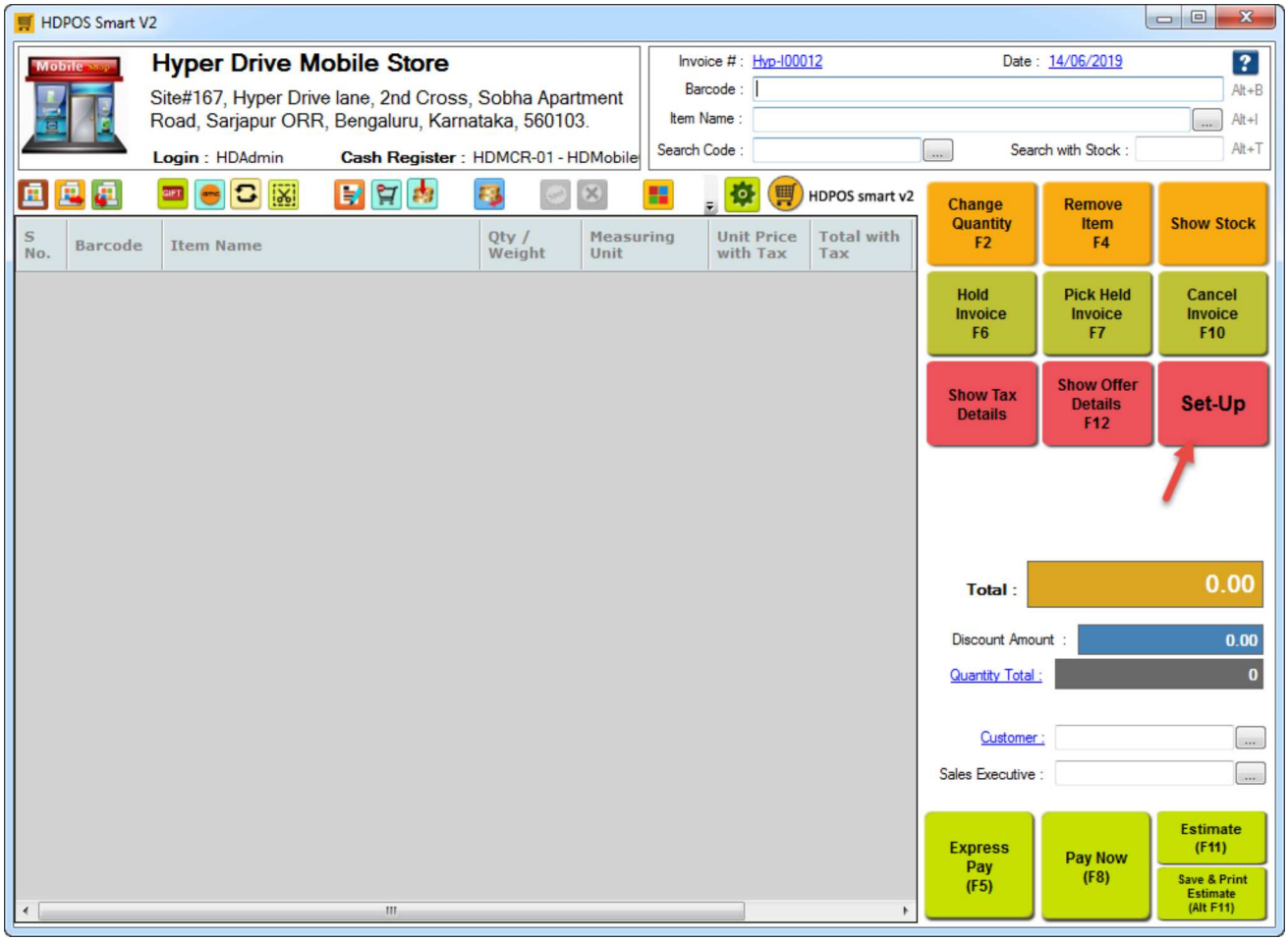
Ledger accounts are nothing but records of transactions passed in a business which helps us to determine if we have a profit or loss in our business.

In this document we will tell you that how you can check ledger balance of any account in HDPOS smart.

Here are the steps you would need to follow below.

1. Run **HDPOS smart**.

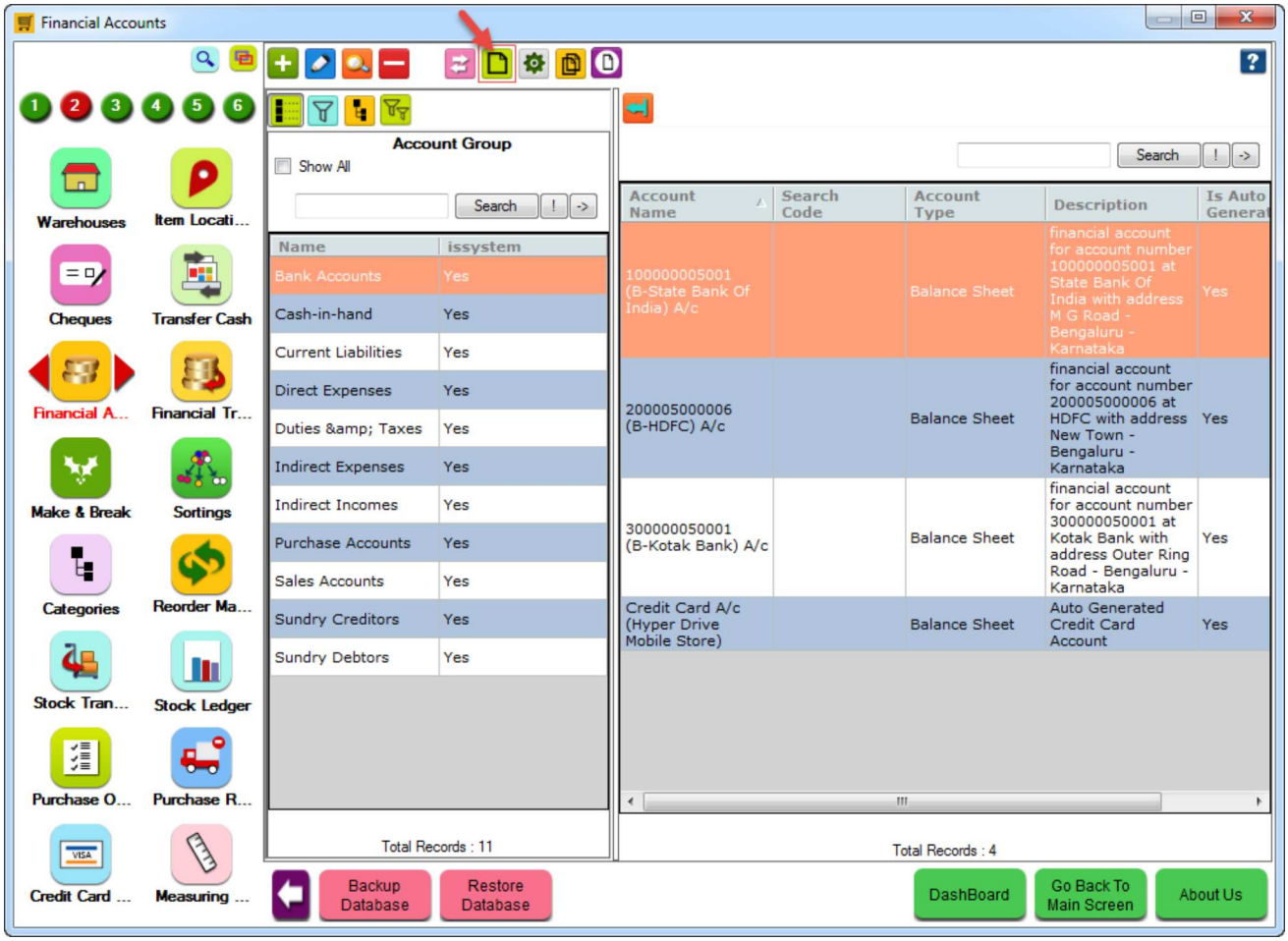
2. From **Main Invoice** screen, select **Set-up**.



3. From **2nd page** of Set-Up select **Financial Accounts**.



4. In the **Manage Financial Accounts** screen that opens, select the account name whose ledger balance you want to see and click on **View Ledger** option from the tool strip.



5. This will open the **View ledger** screen with the name of the selected **financial account** and the **opening** and **closing balance** of the same.

6. By default only the transactions for today's date get displayed. You can click on **From** and **To date** and click on **View Details** to check the transactions for a given date range.

