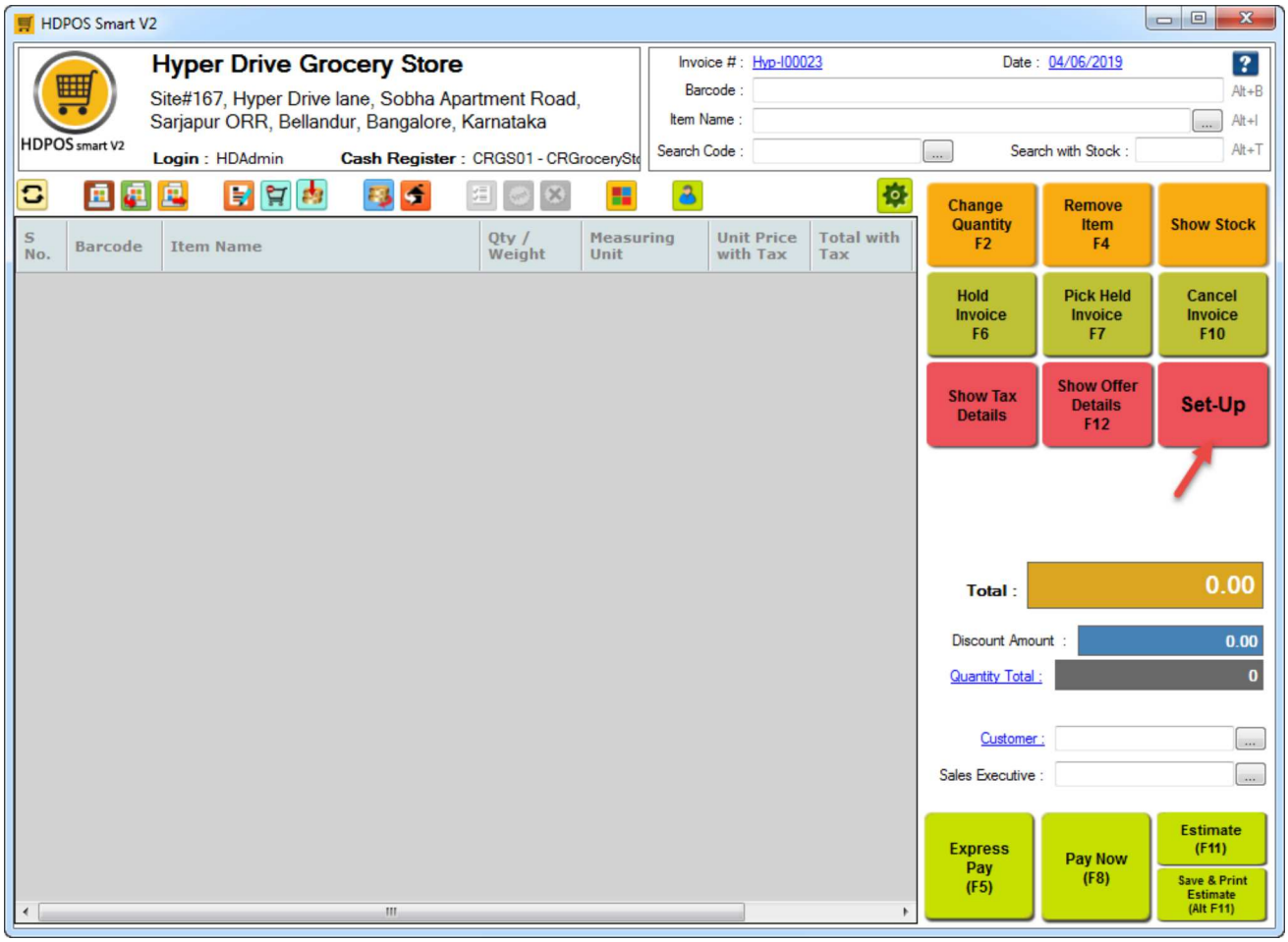
How to create a new Cash Register?

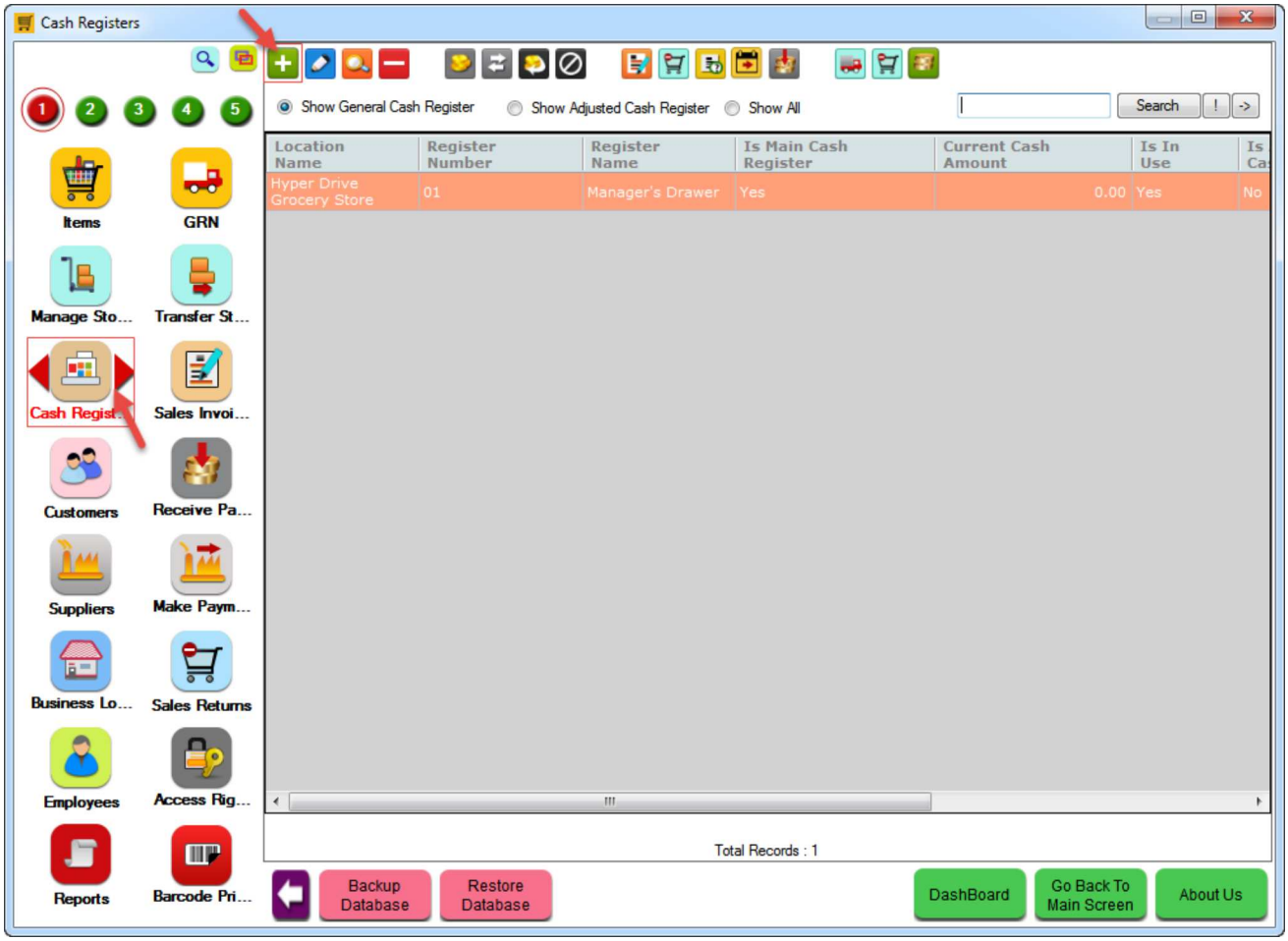
Follow the steps to add a **cash Register** in HDPOS smart :

1. Run **HDPOS smart**. From the **Main Screen**, click on **Set-Up** button.



2. From the **1st page** of **Set-Up**, click on **Cash Register**. You can see the default cash register "Manager's Drawer" here.

3. From **Manage Cash Register** screen, click on **Add Cash Register** from the **tool strip**.



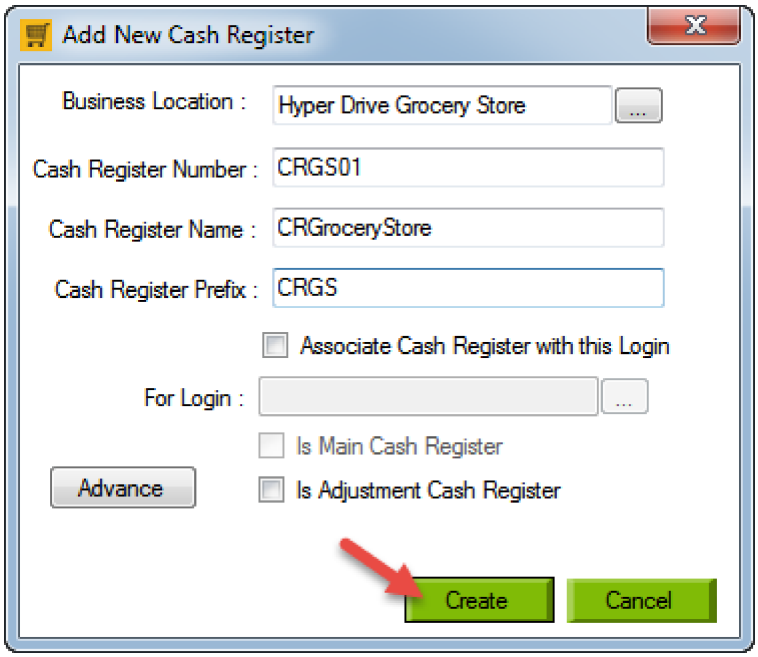
4. In **Add New Cash Register** screen, enter the **details** as required.

a. Select the Business Location for which you want to create a cash register. b. Enter the number for Cash Register.

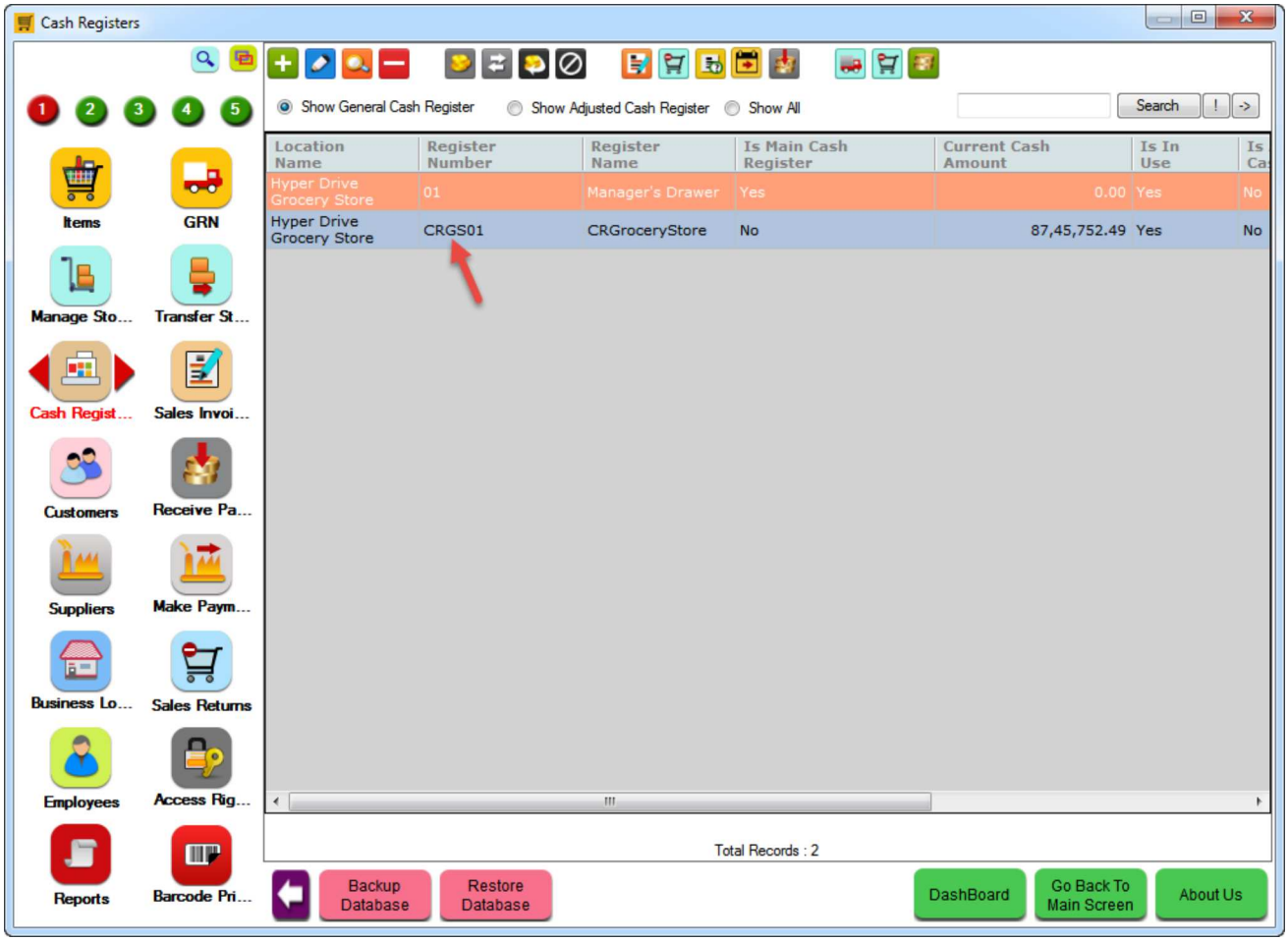
c. Enter a name for Cash Register.

d. Enter the Cash Register Prefix.

e. Click on **Create**.



5. You can see the newly created cash register as shown below.


Cash Registers
Items
GRN
Manage Sto...
Transfer St...
Cash Regist...
Sales Invoi...
Customers
Receive Pa...
Suppliers
Make Paym...
Business Lo...
Sales Returns
Employees
Access Rig...
Reports
Barcode Pri...
Show General Cash Register
Show Adjusted Cash Register
Show All
Search
Location Name
Register Number
Register Name
Is Main Cash Register
Current Cash Amount
Is In Use
Hyper Drive Grocery Store
01
Manager's Drawer
Yes
0.00
Yes
No
Hyper Drive Grocery Store
CRGS01
CRGroceryStore
No
87,45,752.49
Yes
No
Total Records : 2
Backup Database
Restore Database
DashBoard
Go Back To Main Screen
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