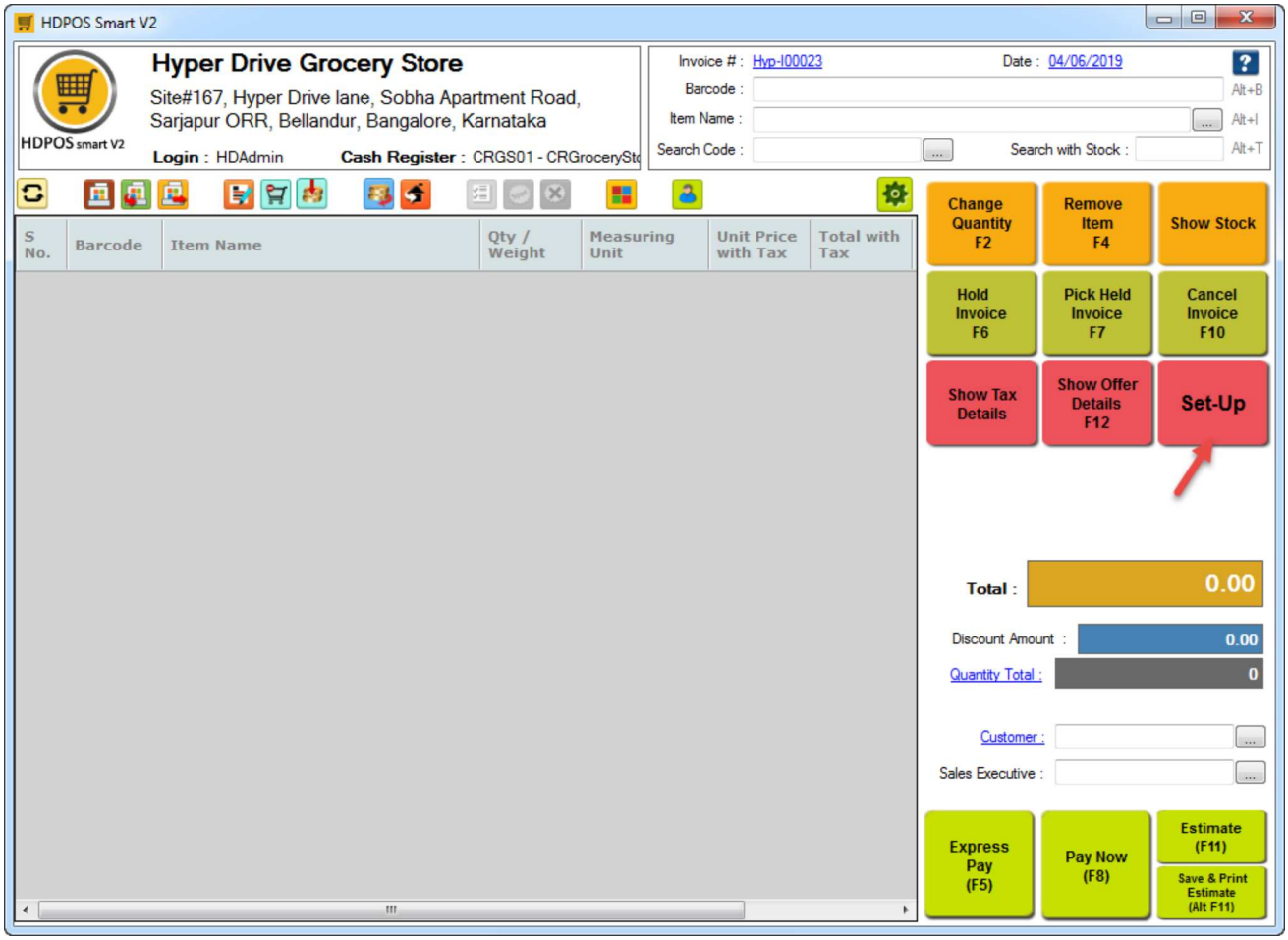
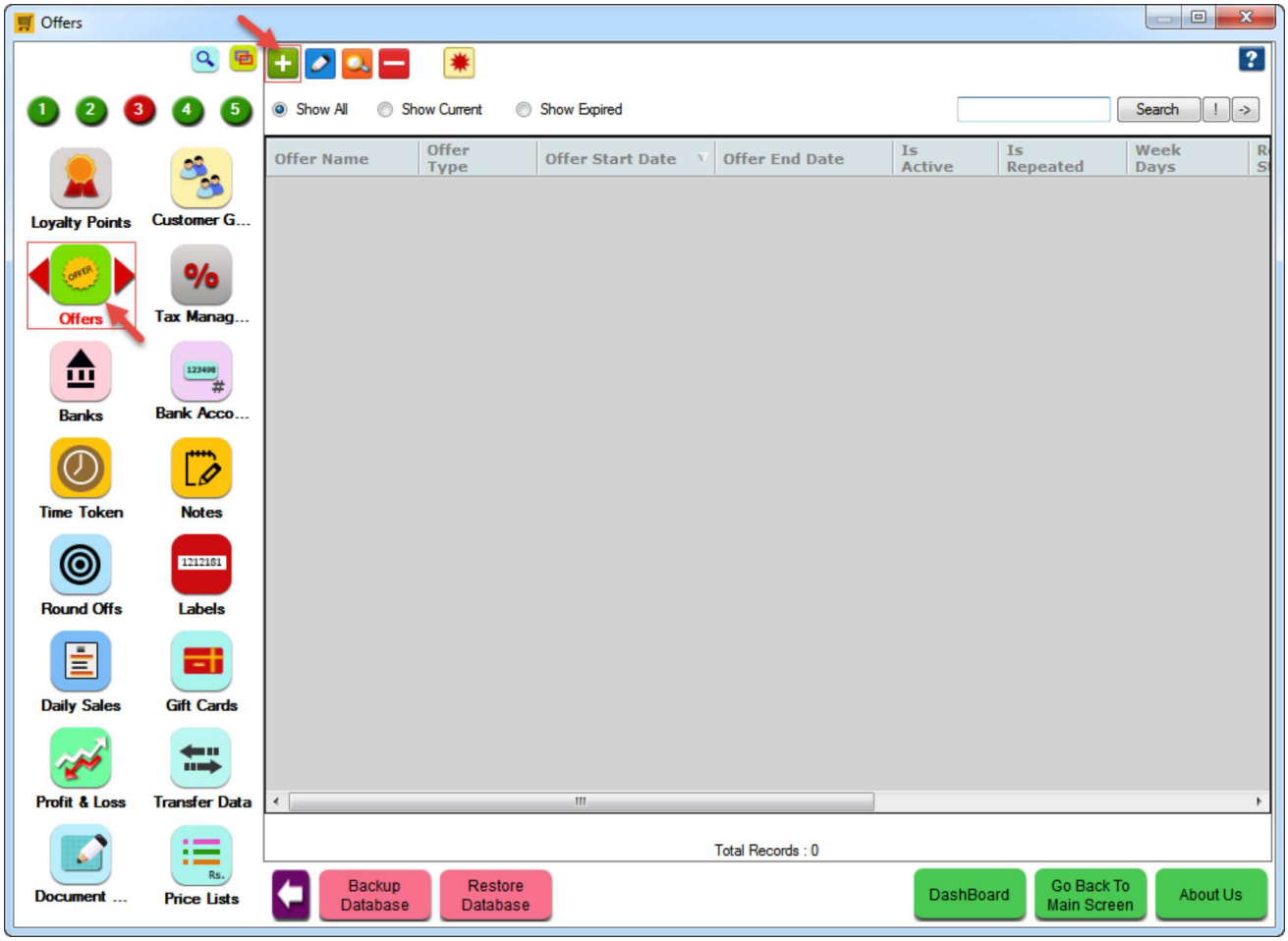
How to define an offer that gives discount on category?

To define an offer in HDPOS smart, follow the steps below.

1. Run **HDPOS smart**. Click on **Set-Up** from the main invoice screen.



2. Go to 3rd page, click on Offer to open the **Offer Manager** screen. Click on **Add New Offer** button.



3. From the **Add New Offer** screen,

a. Select the offer type as '**Discount on Category**'.

b. Select the offer **Start Date** and **End Date**.

c. '**Is Repeated** 'checkbox: Check this checkbox if you want to repeat the offer on any other day(s) of the week. When you check this checkbox, **Repeated Days** box is enabled. Select the days for which you want to apply offer by checking the checkboxes. You can also select the time period during which the offer will be applied.

d. Enter **name** for offer.

e. Under **Select Business Location** section: You can select all business locations or some business locations for which you want the offer to be applied.

i. To select all business locations, mark the radio button "Applicable to all Business Locations".

ii. To select some of the business locations, mark the radio button "**Applicable Only for Selected Business Locations**". Then check the Business Location name for which you want the offer to be applied.

f. Under Select **Customer Groups** section: You can select all customer groups or some customer groups for which you want the offer to be applied.

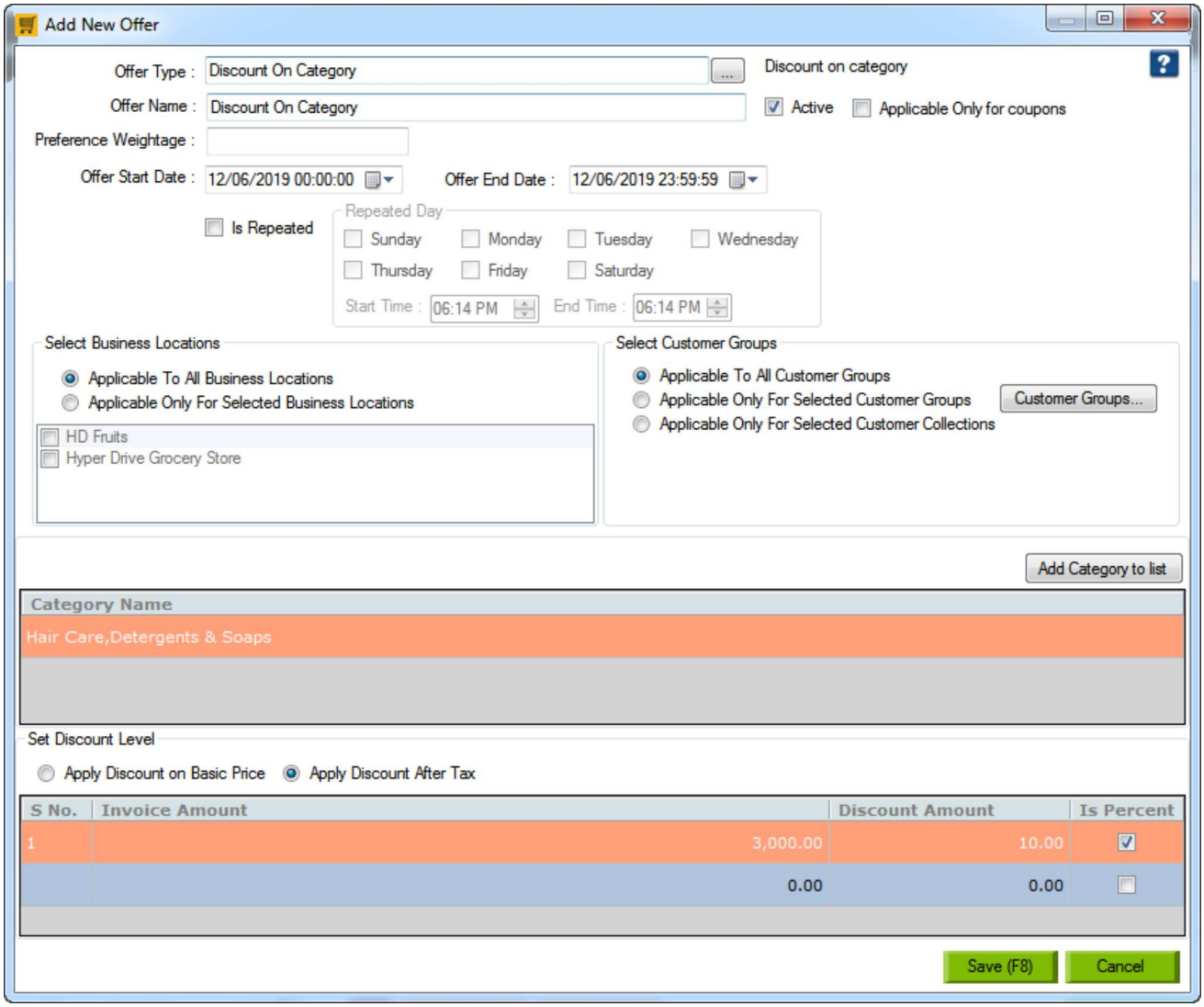
i. To select all customers, mark the radio button "**Applicable to all Customer Group**".

ii. To select some of the customer groups, mark the radio button "**Applicable Only for Selected Customer Groups**". Then check the customer group name for which you want the offer to be applied.

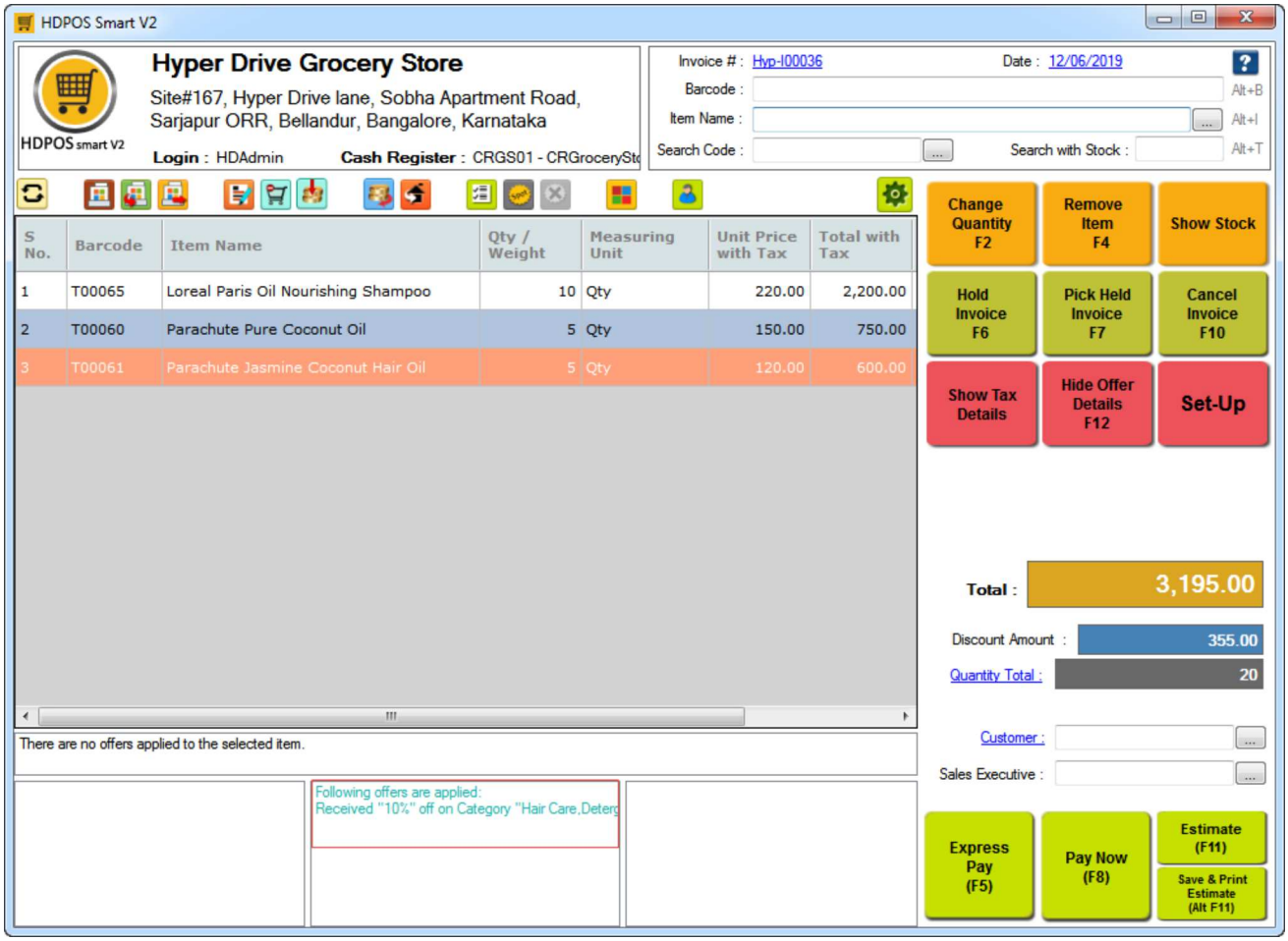
g. Add the **category name** for which you want to give discount.

h. From '**Set Discount Level**' section, enter the invoice amount and discount you want to apply (either in amount or percentage).

i. Click on **Save**.



4. Go back to main screen and select items for a new invoice from a category for which you defined offer. Click on Pay Now.



The actual invoice amount is As you can see from invoice offers section, the applied offer details are displayed and offer amount is reflected as discount in the sales invoice.

5. Click on **Save**.

