

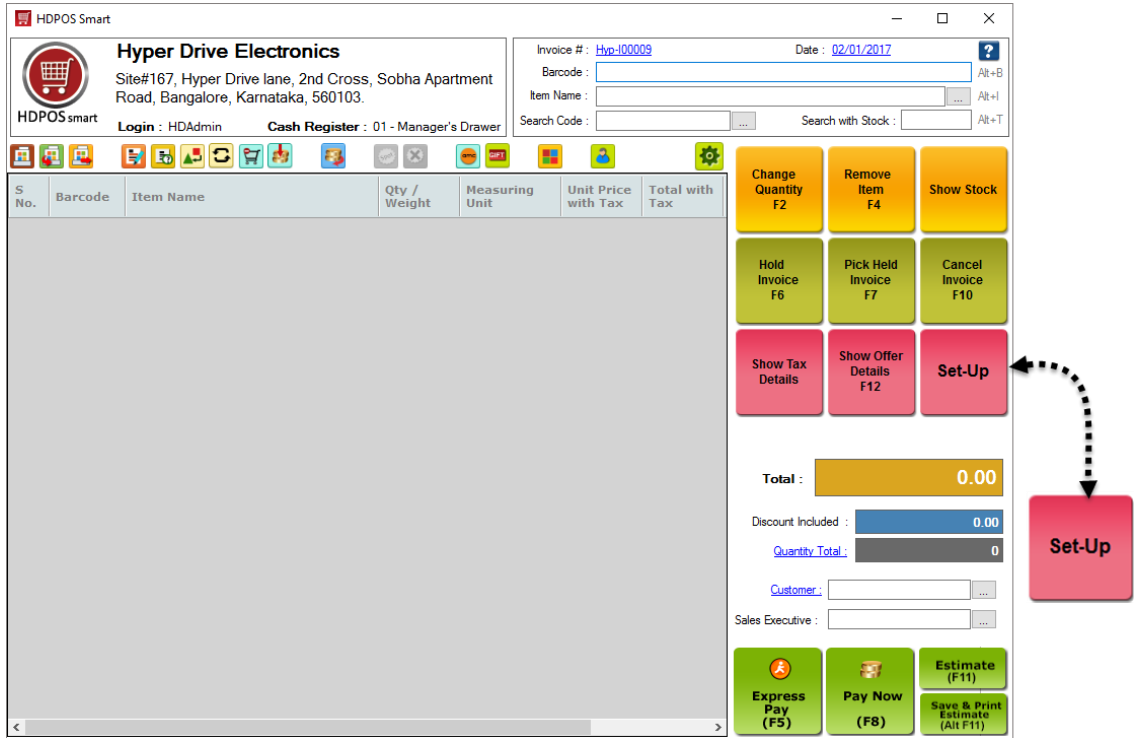
# How to define label numbers of your choice in HDPOS smart?



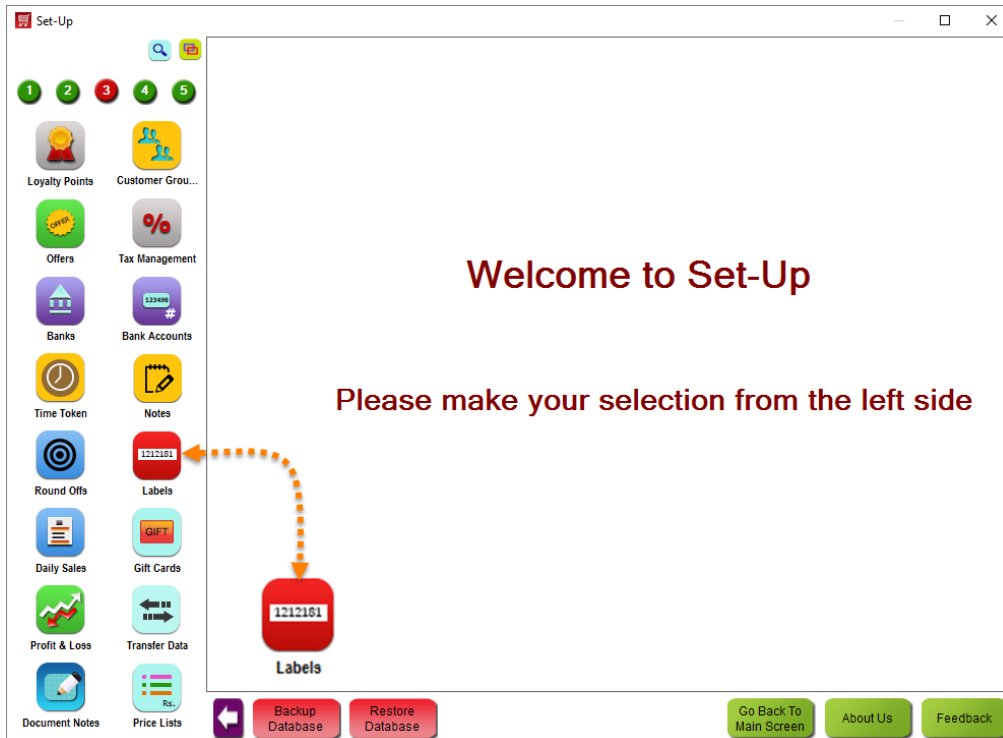
HDPOS smart Tutorials

Most of the times labels like IMEI number, Serial Number, Battery Number, etc., are given to items by default. If you want to define your own labels for items, the following ways are there in HDPOS smart.

1. Run **HDPOS smart**.
2. From **Main Invoice Screen**, select **Set-up**.



3. From the 3<sup>rd</sup> page of **Set-Up**, select **Label**.





4. Click on **Add Label**  toolbar button

Manage Label

From : 23/12/2016 12:00 AM To : 23/12/2016 11:59 PM  Apply Date Range

Company :  Godown :

Item Name :

Label Number	Barcode	Name	Godown Name	Label Creation Date	Status	Search Code
Serial No: # 02014100000P	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410		11/04/2016 11:22 AM	Not In Hand	
Serial No: # 02014100000Q	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No: # 02014100000R	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No: # 02014100000S	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No: # 02014100000T	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No: # 02014100000U	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No: # 02014100000V	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	

Showing 19 Records

Buttons: Backup Database, Restore Database, Go Back To Main Screen, About Us, Feedback

5. Select the item and number of labels to be created.

Add Label

Company :  **a** Godown :  **b**





Item Name :  **c** Current Stock :  **d** Quantity :  **e**  **f**

SerialNo

Buttons: OK(F8), Cancel





- a. **Company Name:** Enter the Company name here. Every label that is created in HDPOS smart is associated with a company.
  - b. **Godown Name:** Enter the Godown Name in which items are placed for which you want to add label numbers.
  - c. **Item Name:** Enter the Item Name for which you want to add label numbers. If Item has no label headings then only one column **Label Number** is shown in the grid.
  - d. **Current Stock:** This will display the current stock of the selected Item.
  - e. **Quantity:** Enter the quantity for define the Label numbers and click on **Change Quantity**.
  - f. Click on **Create Label** button.
6. Enter label numbers using one or more of the following methods
- a. **Enter Manually:** Enter all the required label numbers manually.
  - b. **Suggest Label Number** : Clicking on this button will suggest a label number based on previously created labels for the item.
  - c. **Copy Same** : Enter a number and click on this button to copy the same to all the rows in that column. This can be useful when there are more than one label headings for an item, and the number remains same for all labels for a particular heading.
  - d. **Auto Increment** : Enter a number and click on this button to fill the subsequent rows on the column with the series.  
For e.g. if you enter '00A6441' and click on this button, the next row will have '00A6442', and '00A6443' for the one after that, and so on.
  - e. **Generate Random Numbers** : This option can be used to automatically generate random numbers for label.
    - i. Click the button
    - ii. Enter the length, or the number of digits of the label number.



Enter label length : 5

Suggested label length is 8.

OK Cancel

- iii. Click on **OK**



7. Click on **OK**

**Add Label**

Company :  Godown :

Item Name :  Current Stock : 4 Quantity :

SerialNo	Serial No
1	00347934600P
2	00347934700P

8. The labels created are displayed in **Manage Labels** window

**Manage Label**

From : 23/12/2016 12:00 AM To : 23/12/2016 11:59 PM  Apply Date Range

Company :  Godown :

Item Name :

Label Number	Barcode	Name	Godown Name	Label Creation Date	Status	Search Code
Serial No:00347934600P	T00008	Canon DSLR Camera # 9126B003	Hyper Drive Electronic Store	23/12/2016 02:36 PM	In Hand	
Serial No:00347934700P	T00008	Canon DSLR Camera # 9126B003	Hyper Drive Electronic Store	23/12/2016 02:36 PM	In Hand	
Serial No:00347934500P	T00008	Canon DSLR Camera # 9126B003	Marathahalli Warehouse	23/12/2016 12:16 PM	In Hand	
Serial No:00348936400P	T00008	Canon DSLR Camera # 9126B003	Marathahalli Warehouse	23/12/2016 12:16 PM	In Hand	
Serial No:00346936900P	T00008	Canon DSLR Camera # 9126B003	Hyper Drive Electronic Store	23/12/2016 12:16 PM	In Hand	
Serial No:# 02014100000P	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410		11/04/2016 11:22 AM	Not In Hand	
Serial No:# 02014100000Q	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000R	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	

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