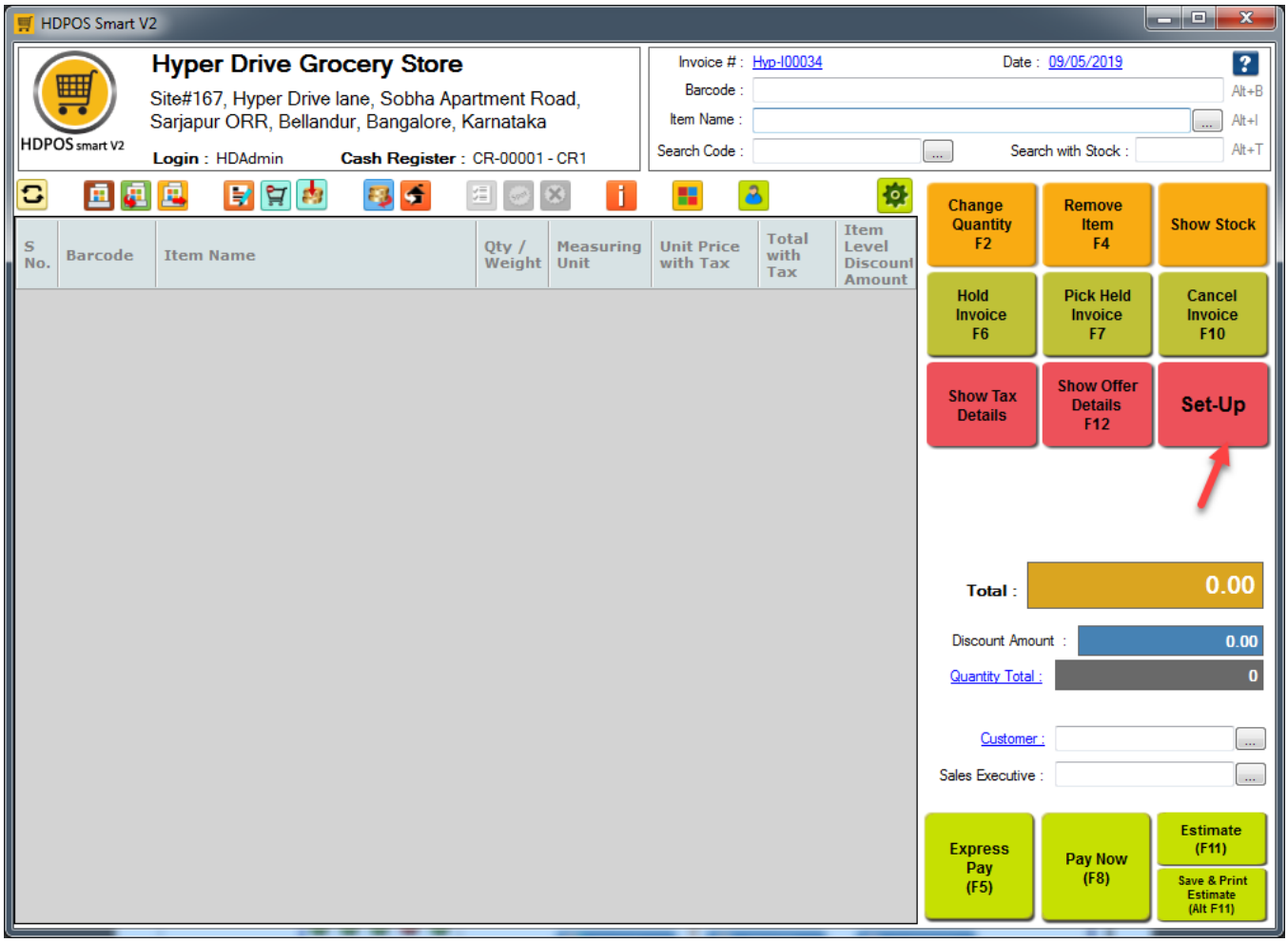
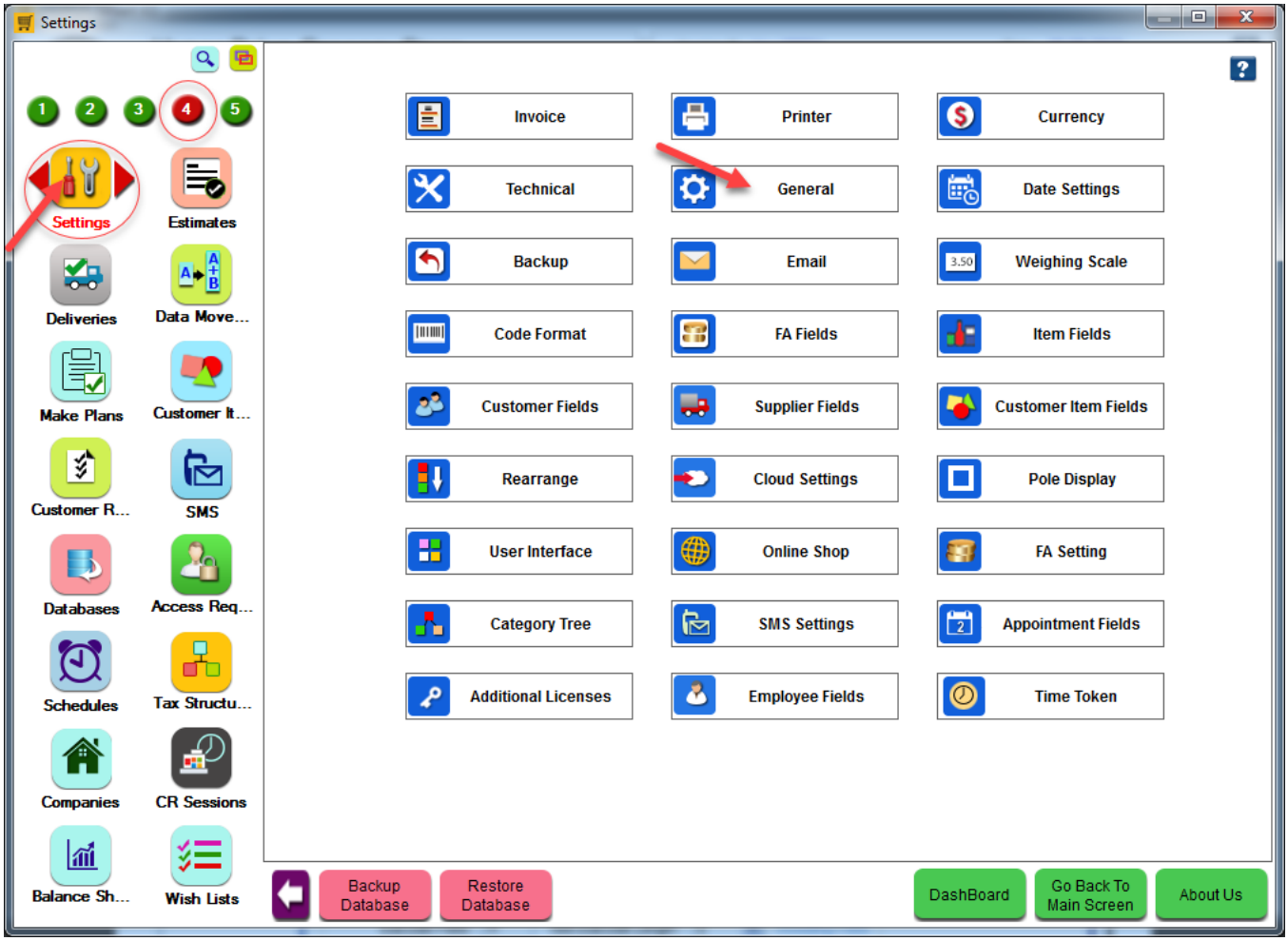
Define primary and secondary measuring unit of an item

To define primary and secondary measuring units, follow the steps below.

1. Run HDPOS smart. Click on Set-Up button on the main invoice screen.

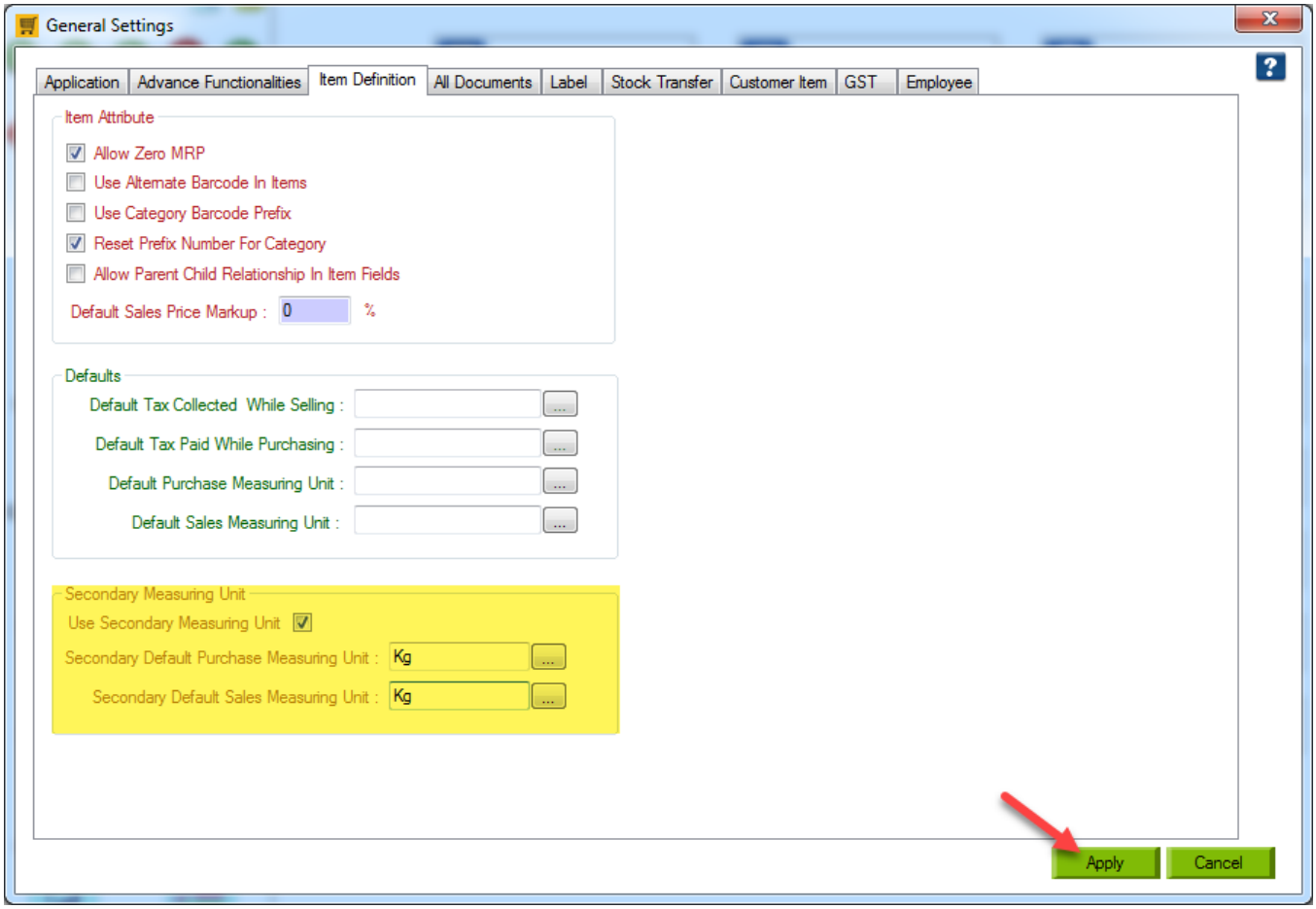


2. From the 4 th page of Set-Up, click on Settings. Click on General.

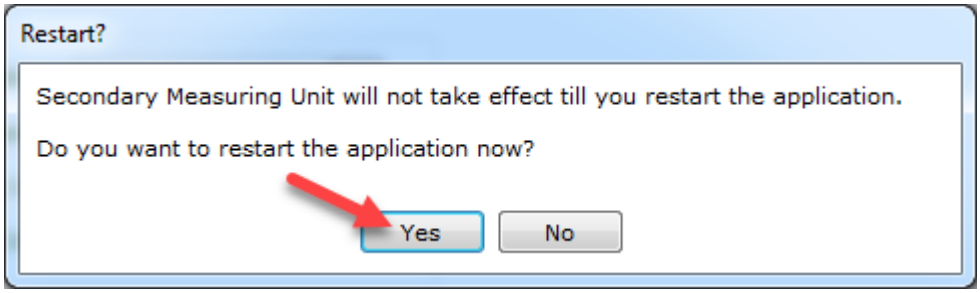


3. From General Settings, under “Secondary Measuring Unit section,

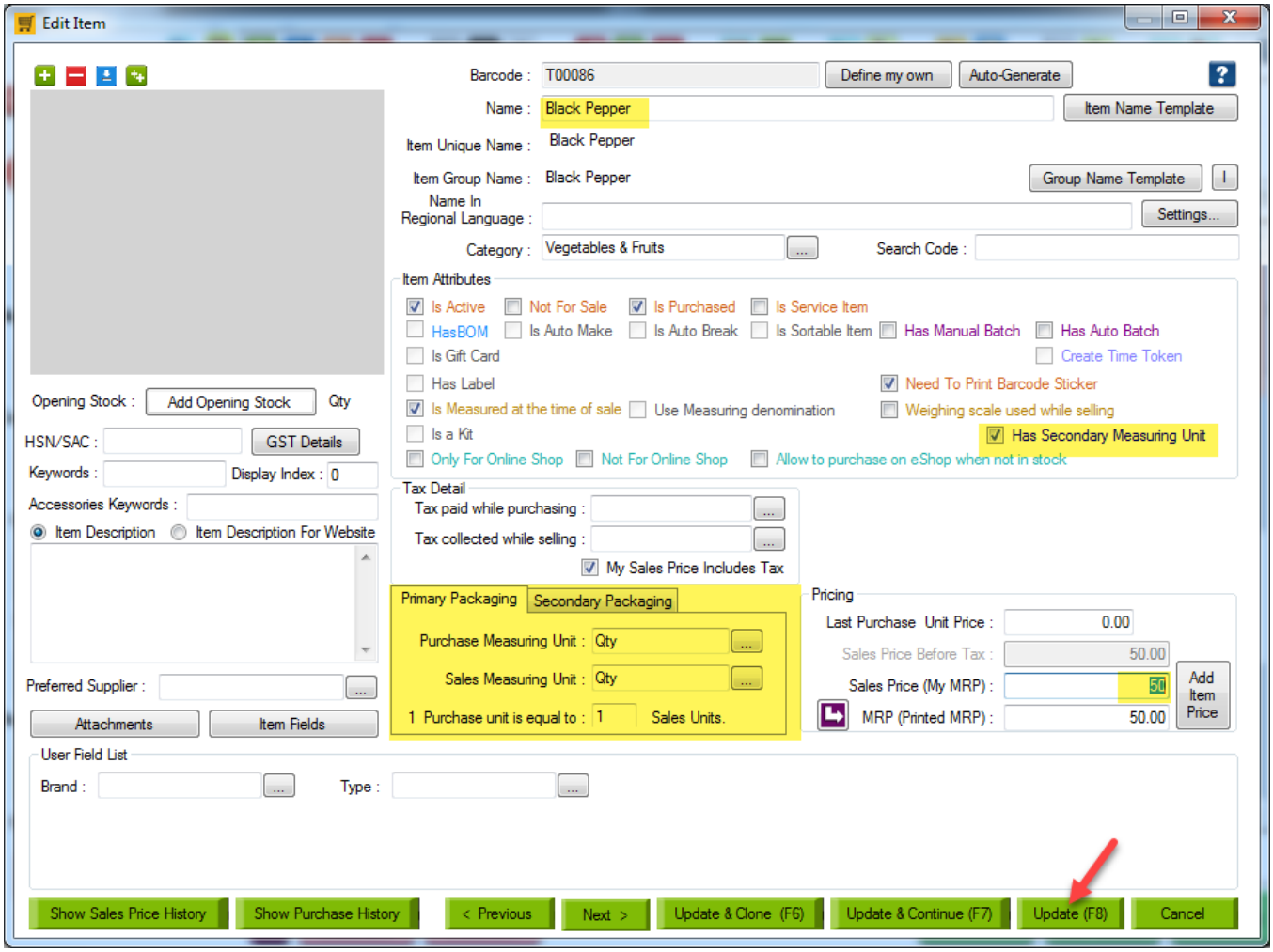
- Check the checkbox '**Use Secondary Measuring Unit**'
- Select the secondary measuring unit that you want to use.
- Click on **Apply**.



4. A Restart message will be shown to you as below. Click on Yes. The application will be restarted and you will see the main invoice screen of HDPOS smart.

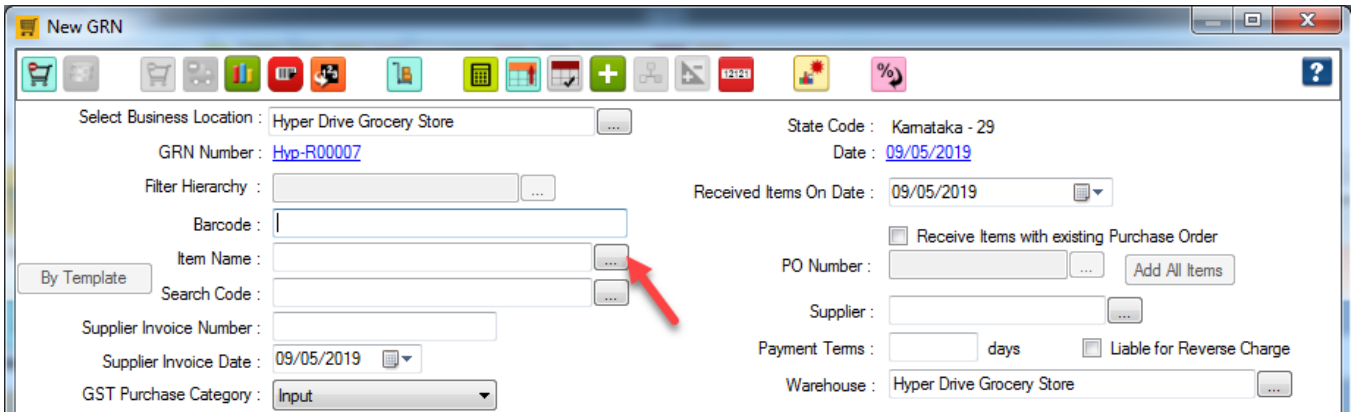


5. Go to Item Manager; define an item for which you want to have 2 measuring units check the checkbox 'Has Secondary Measuring Unit' (OR) open that item in Edit mode and check the checkbox 'Has Secondary Measuring Unit'. Click on Update.

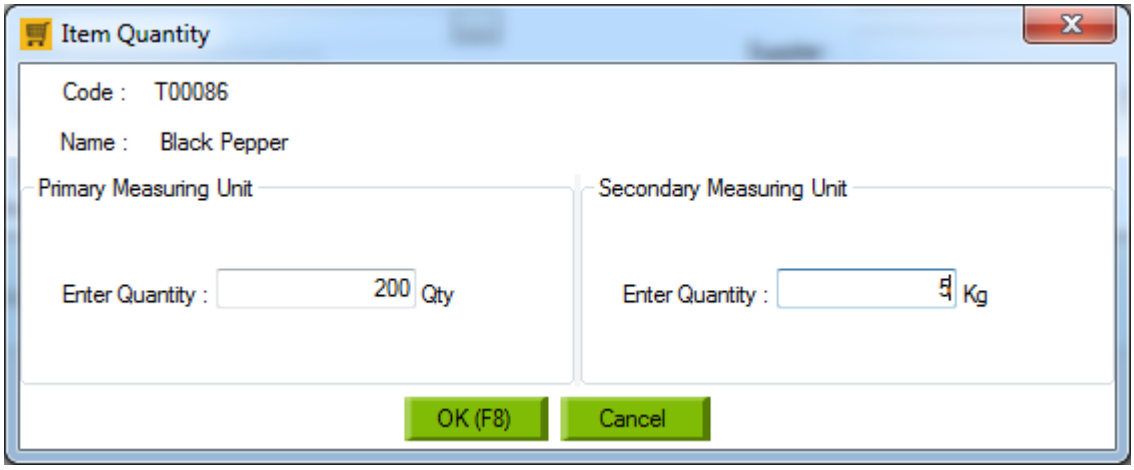


6. To make a Receive Item Entry for this item.

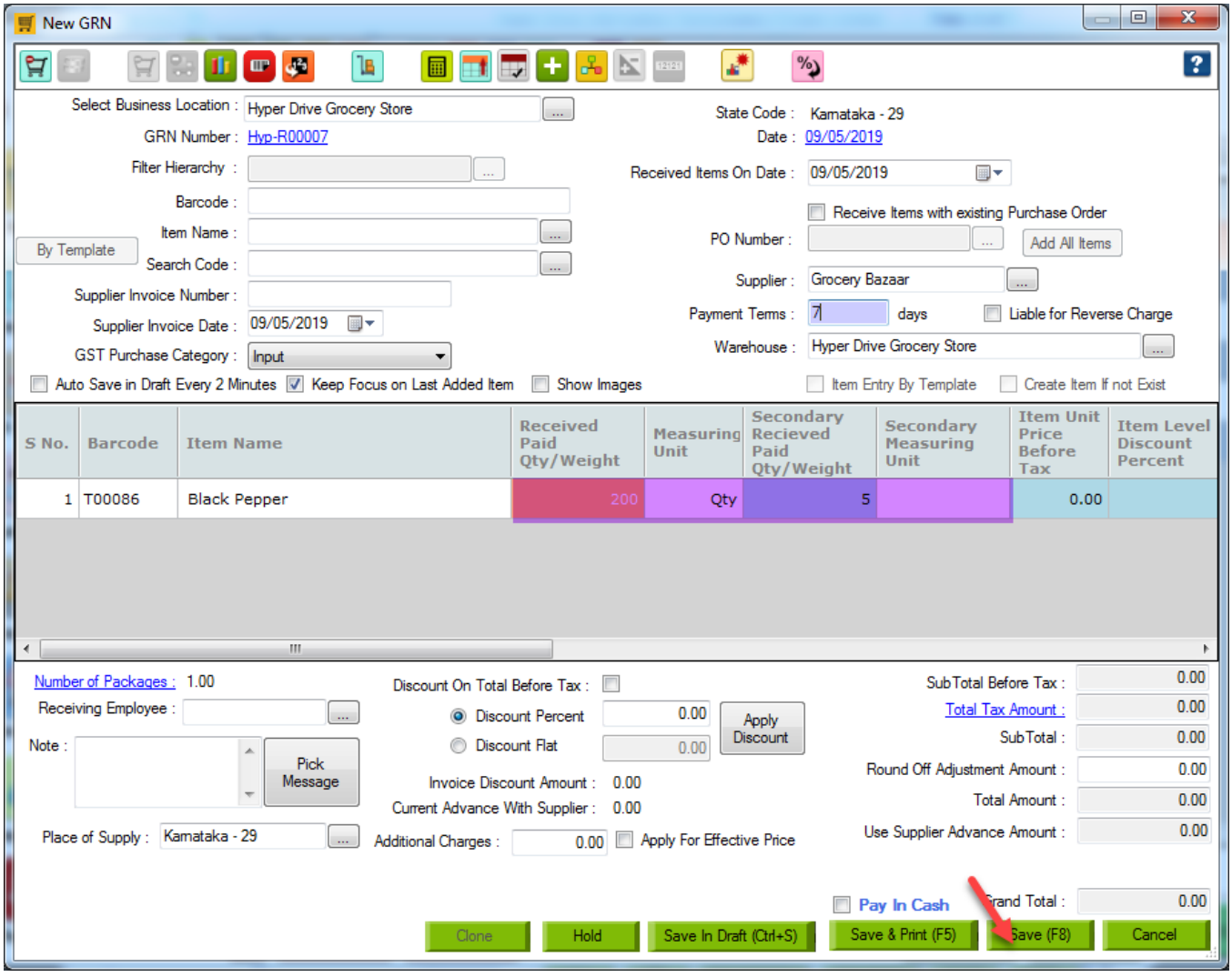
- Click on Add Receive Item Entry. Select the Item name.



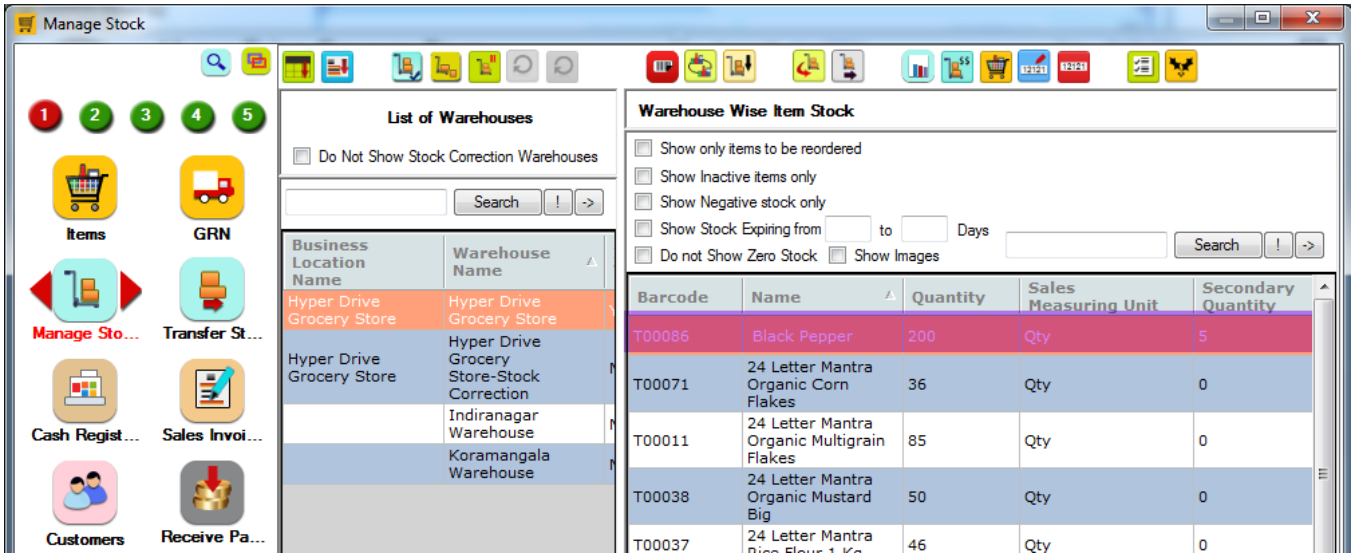
- You will see the following screen. Enter the quantity you have received and click on OK.



- You will see the entered quantity values as shown below. Click on Save.

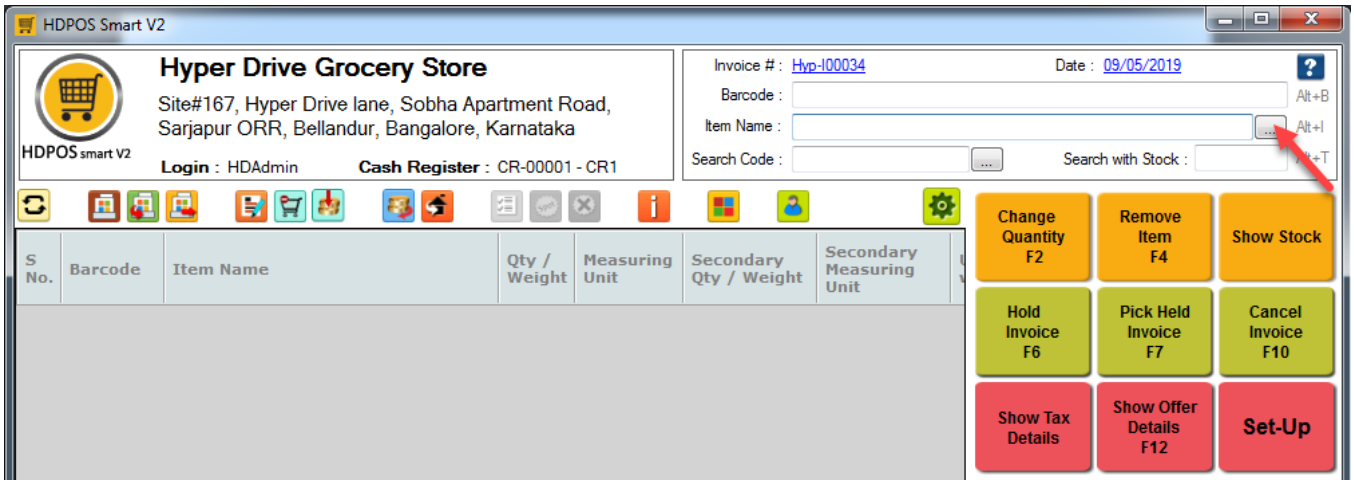


- The stock is shown as below.

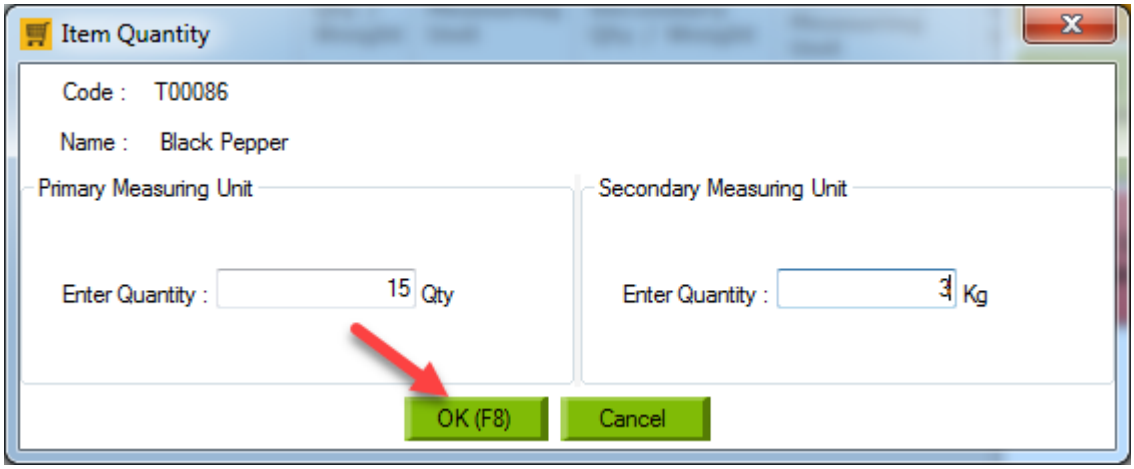


7. Make a sales invoice for this item by selecting it.

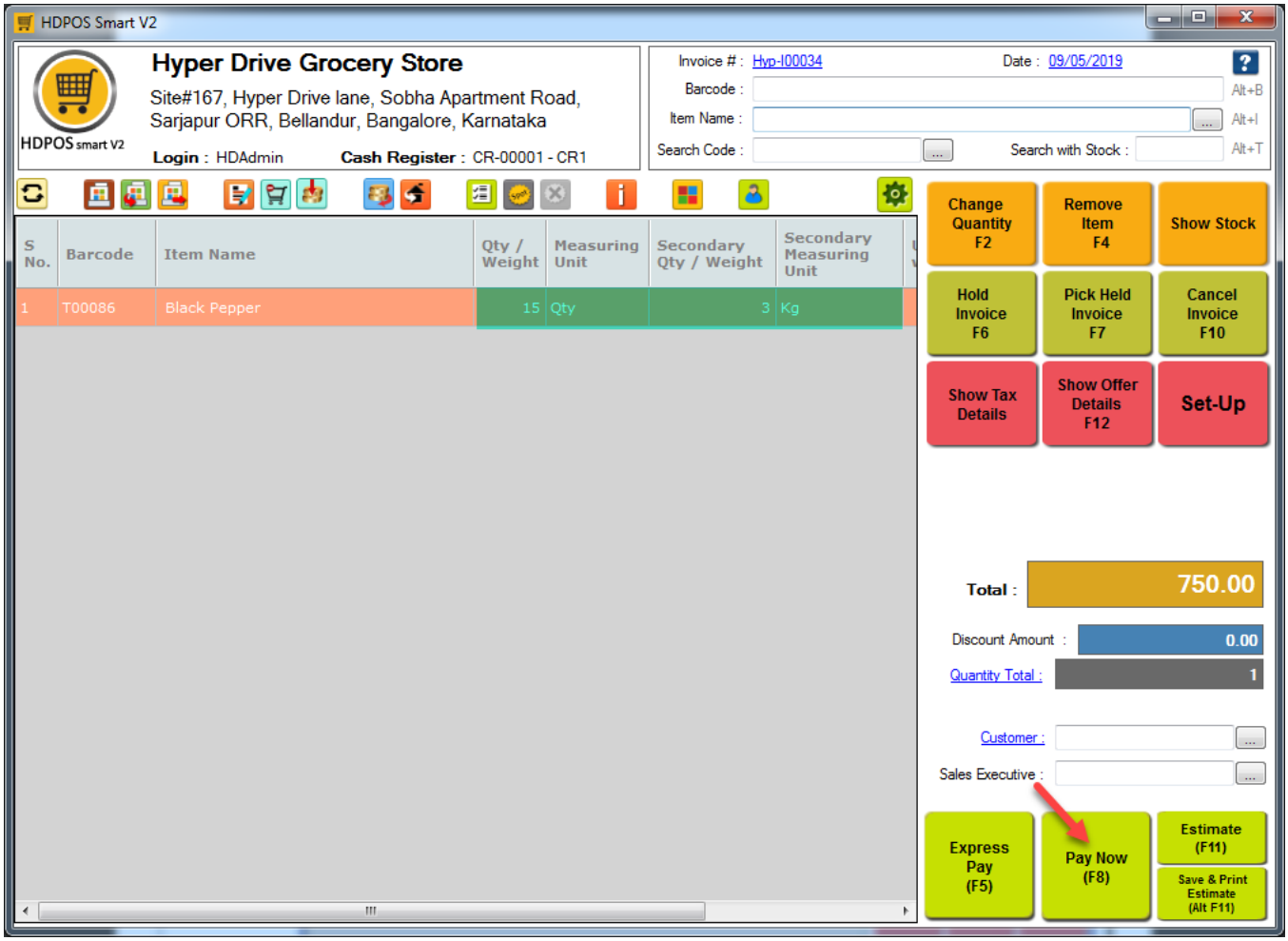
- When it is selected you will see the following screen.



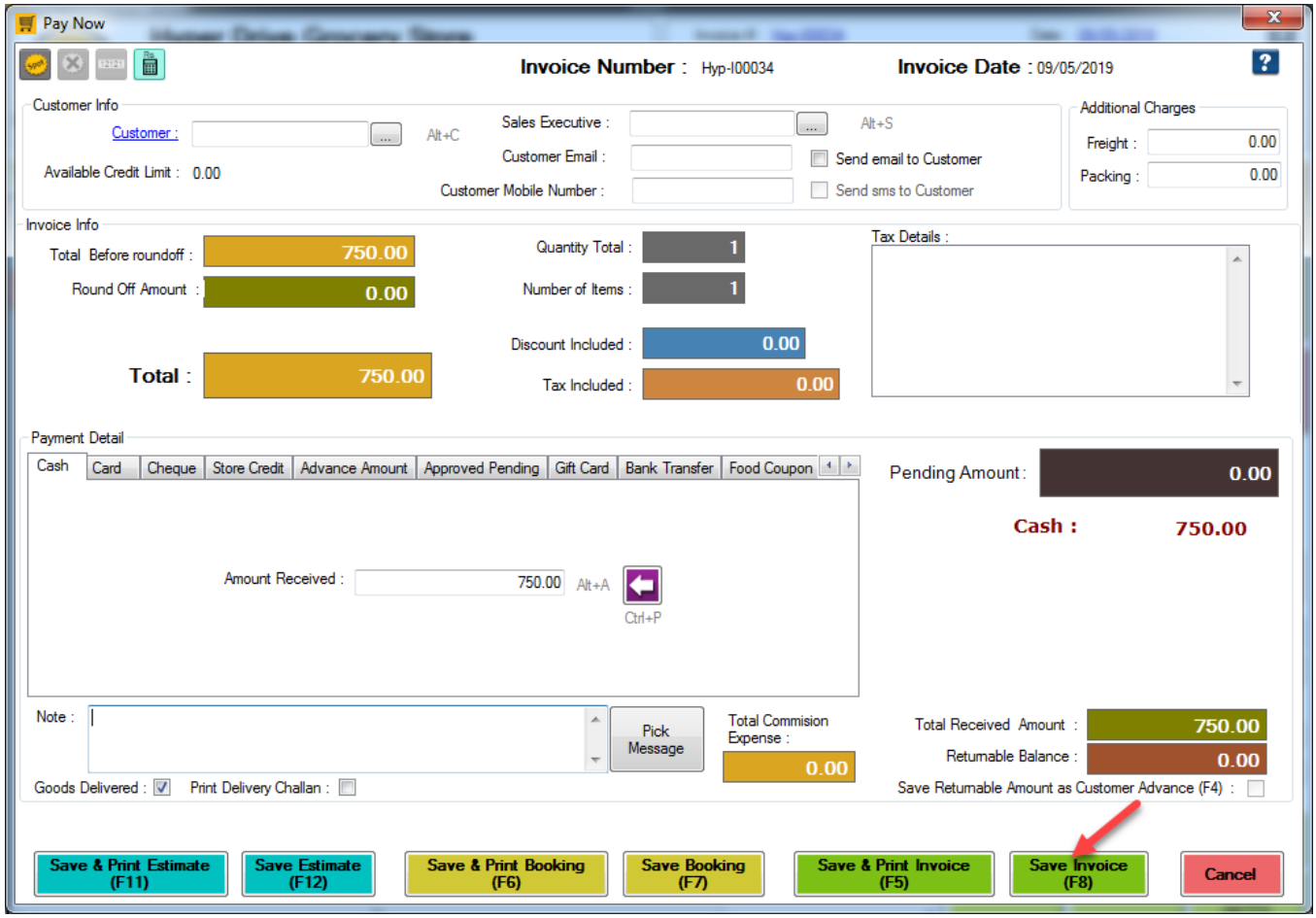
- Change the quantities as required and click on OK.



- You will see the invoice as shown below. Click on Pay Now.



- Enter the amount to be paid and click on **Save.**


Pay Now
Invoice Number : Hyp-I00034
Invoice Date : 09/05/2019
Customer Info
Customer :
Alt+C
Available Credit Limit : 0.00
Sales Executive :
Alt+S
Customer Email :
Send email to Customer
Customer Mobile Number :
Send sms to Customer
Additional Charges
Freight : 0.00
Packing : 0.00
Invoice Info
Total Before roundoff : 750.00
Round Off Amount : 0.00
Total : 750.00
Quantity Total : 1
Number of Items : 1
Discount Included : 0.00
Tax Included : 0.00
Tax Details :
Payment Detail
Cash
Card
Cheque
Store Credit
Advance Amount
Approved Pending
Gift Card
Bank Transfer
Food Coupon
Pending Amount : 0.00
Cash : 750.00
Amount Received : 750.00
Alt+A
Ctrl+P
Note :
Pick Message
Total Commision Expense : 0.00
Total Received Amount : 750.00
Returnable Balance : 0.00
Goods Delivered :
Print Delivery Challan :
Save Returnable Amount as Customer Advance (F4) :
Save & Print Estimate (F11)
Save Estimate (F12)
Save & Print Booking (F6)
Save Booking (F7)
Save & Print Invoice (F5)
Save Invoice (F8)
Cancel