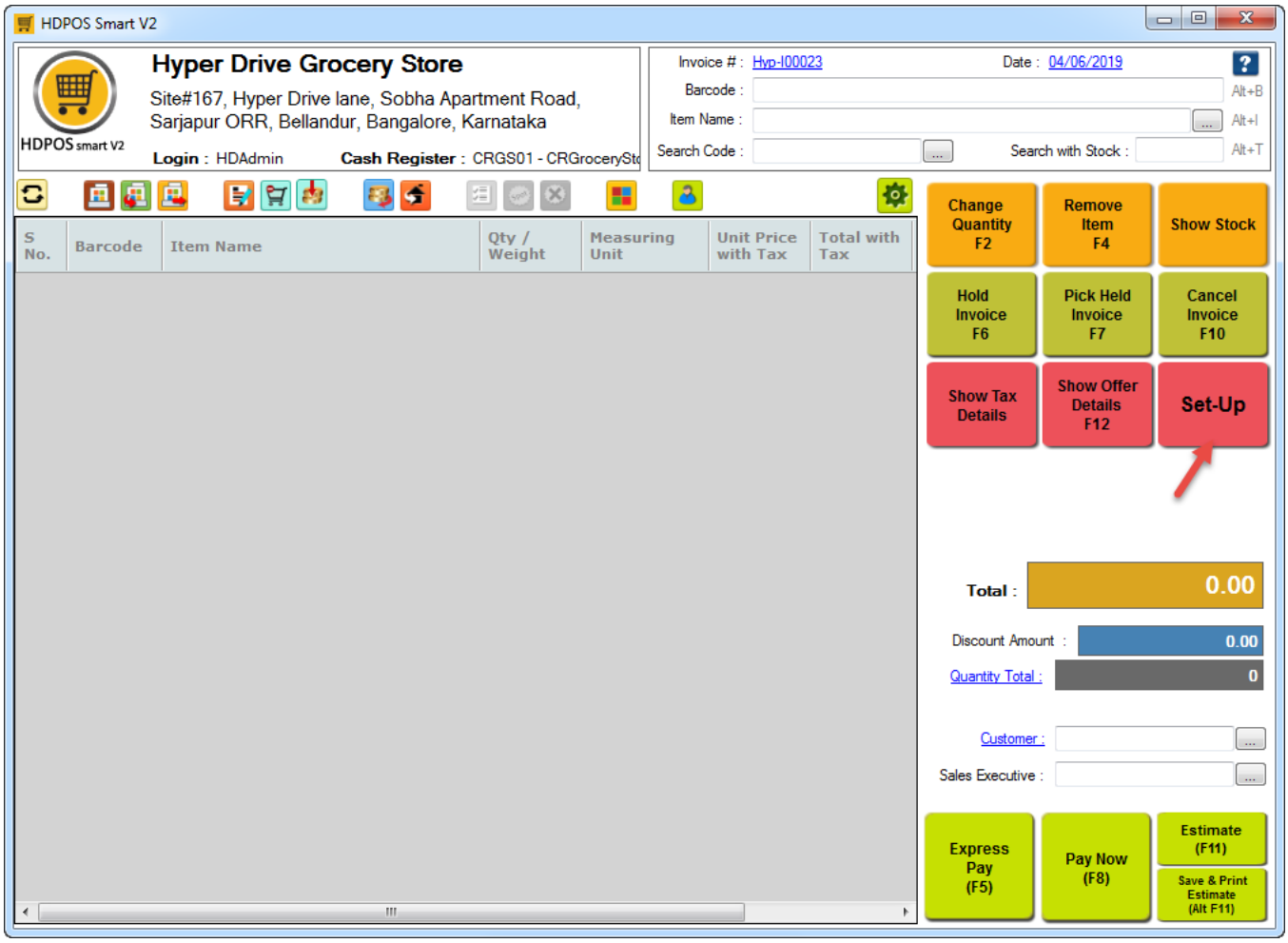
How to make payment to selected supplier from GRN Manager?

To make payment to selected supplier from GRN Manager, follow the steps below.

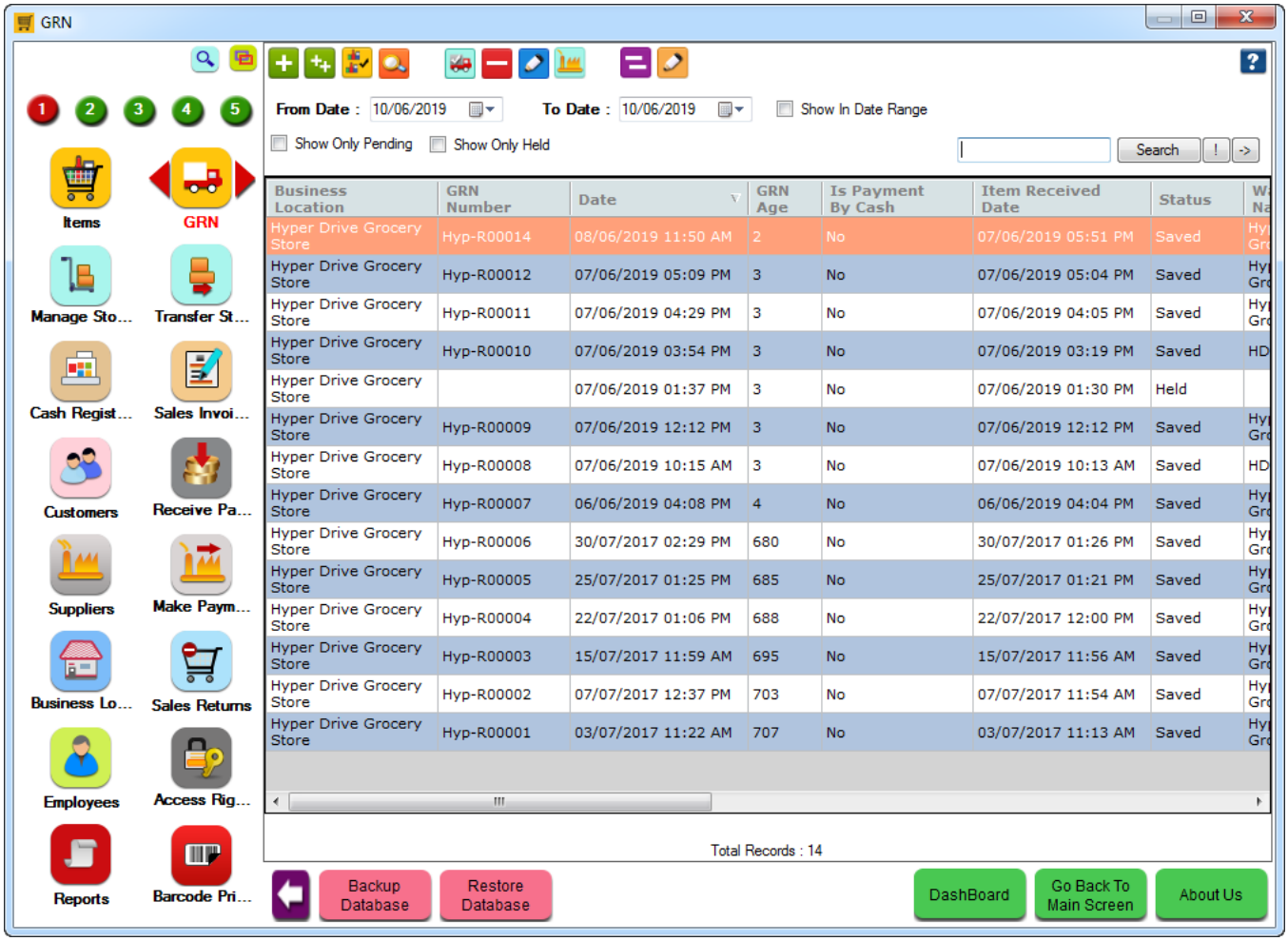
1. Run **HDPOS smart**. Click on the **Set-Up** button in the main screen.



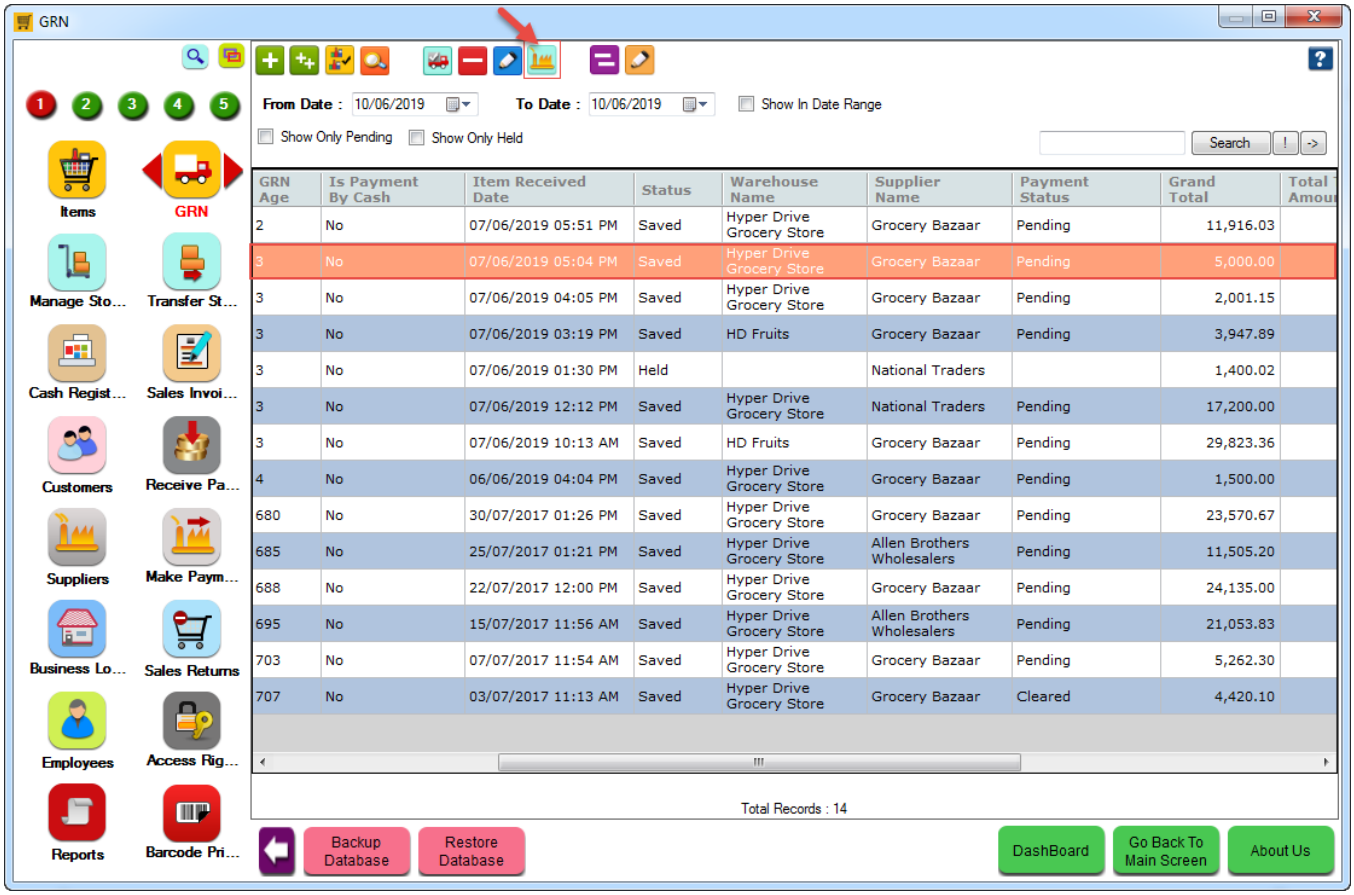
2. In Set-Up screen, click on **1st** page. Select **GRN**.



3. You will see GRN Manager where all GRN Entries are displayed which you have created.



4. Select a GRN Entry for which you want to make payment and click on the "**Make Payment to Selected Supplier**" button on the tool strip.



5. You will see "**Make Payment to Supplier**" screen as shown below.

a. Note that the selected GRN's supplier is selected here.

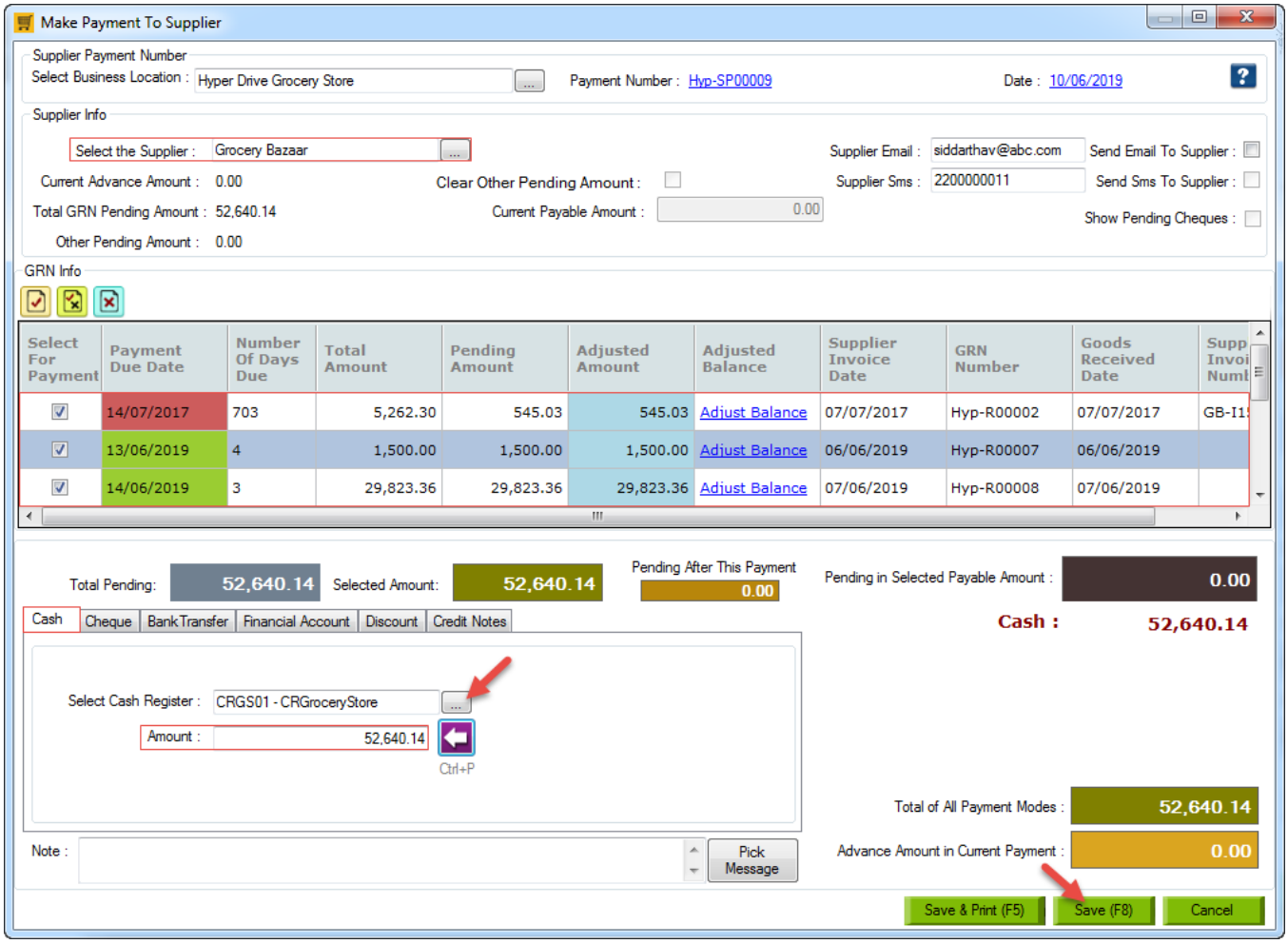
b. You can see all pending GRN's of that supplier.

c. The selected GRN's checkbox is checked by default.

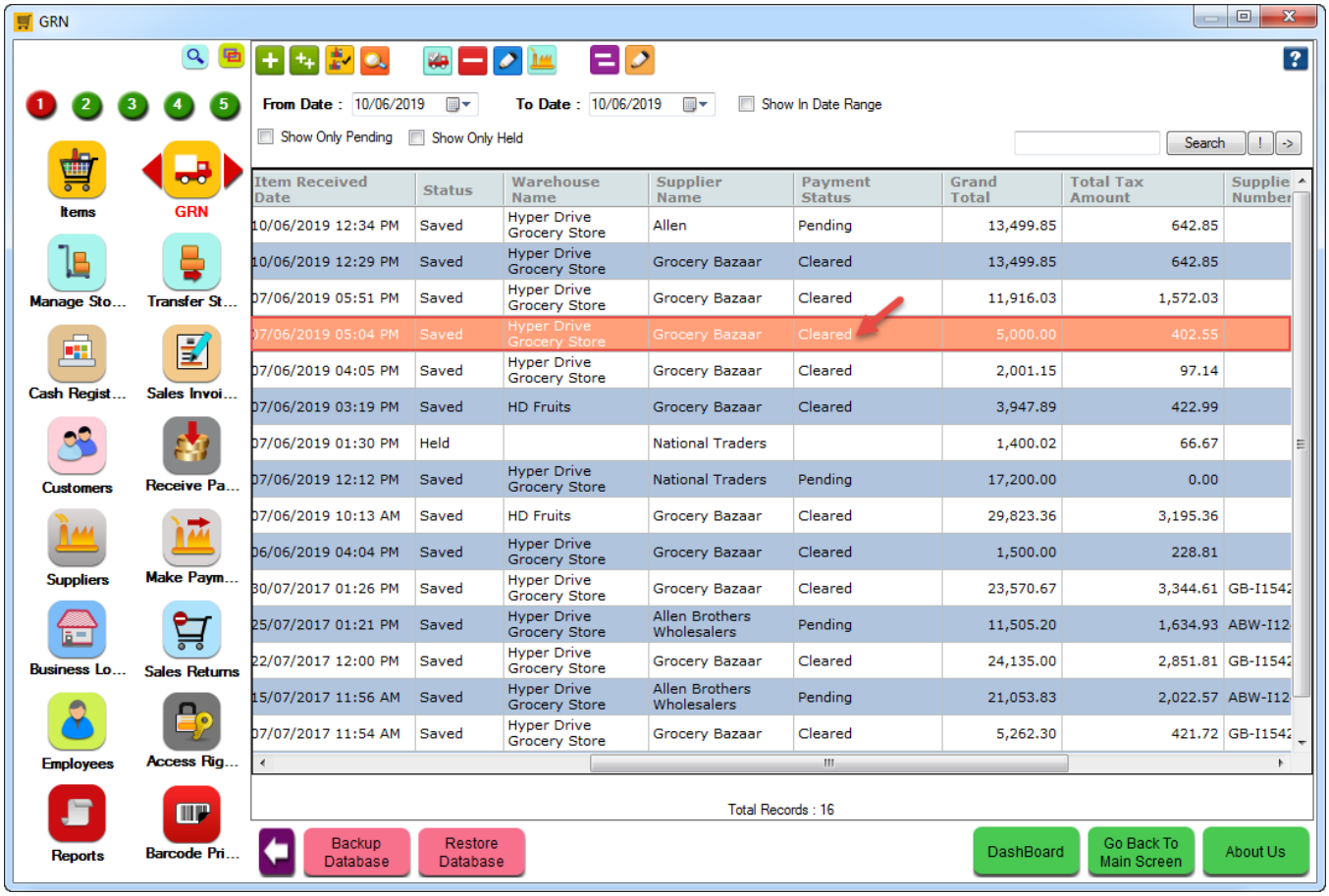
d. You can also select any other GRN also to clear its pending amount.

e. Select the mode of payment and enter the amount to be paid.

f. Click on **Save** button.



6. You can see that the GRN got cleared.


GRN
Items
GRN
Manage Sto...
Transfer St...
Cash Regist...
Sales Invoi...
Customers
Receive Pa...
Suppliers
Make Paym...
Business Lo...
Sales Returns
Employees
Access Rig...
Reports
Barcode Pri...
From Date : 10/06/2019
To Date : 10/06/2019
Show In Date Range
Show Only Pending
Show Only Held
Search
Item Received Date | Status | Warehouse Name | Supplier Name | Payment Status | Grand Total | Total Tax Amount | Supplie Number
10/06/2019 12:34 PM | Saved | Hyper Drive Grocery Store | Allen | Pending | 13,499.85 | 642.85
10/06/2019 12:29 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 13,499.85 | 642.85
07/06/2019 05:51 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 11,916.03 | 1,572.03
07/06/2019 05:04 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 5,000.00 | 402.55
07/06/2019 04:05 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 2,001.15 | 97.14
07/06/2019 03:19 PM | Saved | HD Fruits | Grocery Bazaar | Cleared | 3,947.89 | 422.99
07/06/2019 01:30 PM | Held | | National Traders | | 1,400.02 | 66.67
07/06/2019 12:12 PM | Saved | Hyper Drive Grocery Store | National Traders | Pending | 17,200.00 | 0.00
07/06/2019 10:13 AM | Saved | HD Fruits | Grocery Bazaar | Cleared | 29,823.36 | 3,195.36
06/06/2019 04:04 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 1,500.00 | 228.81
30/07/2017 01:26 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 23,570.67 | 3,344.61 | GB-I154
25/07/2017 01:21 PM | Saved | Hyper Drive Grocery Store | Allen Brothers Wholesalers | Pending | 11,505.20 | 1,634.93 | ABW-I12
22/07/2017 12:00 PM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 24,135.00 | 2,851.81 | GB-I154
15/07/2017 11:56 AM | Saved | Hyper Drive Grocery Store | Allen Brothers Wholesalers | Pending | 21,053.83 | 2,022.57 | ABW-I12
07/07/2017 11:54 AM | Saved | Hyper Drive Grocery Store | Grocery Bazaar | Cleared | 5,262.30 | 421.72 | GB-I154
Total Records : 16
Backup Database
Restore Database
DashBoard
Go Back To Main Screen
About Us