# How to Manage Dump Stock / wastages?

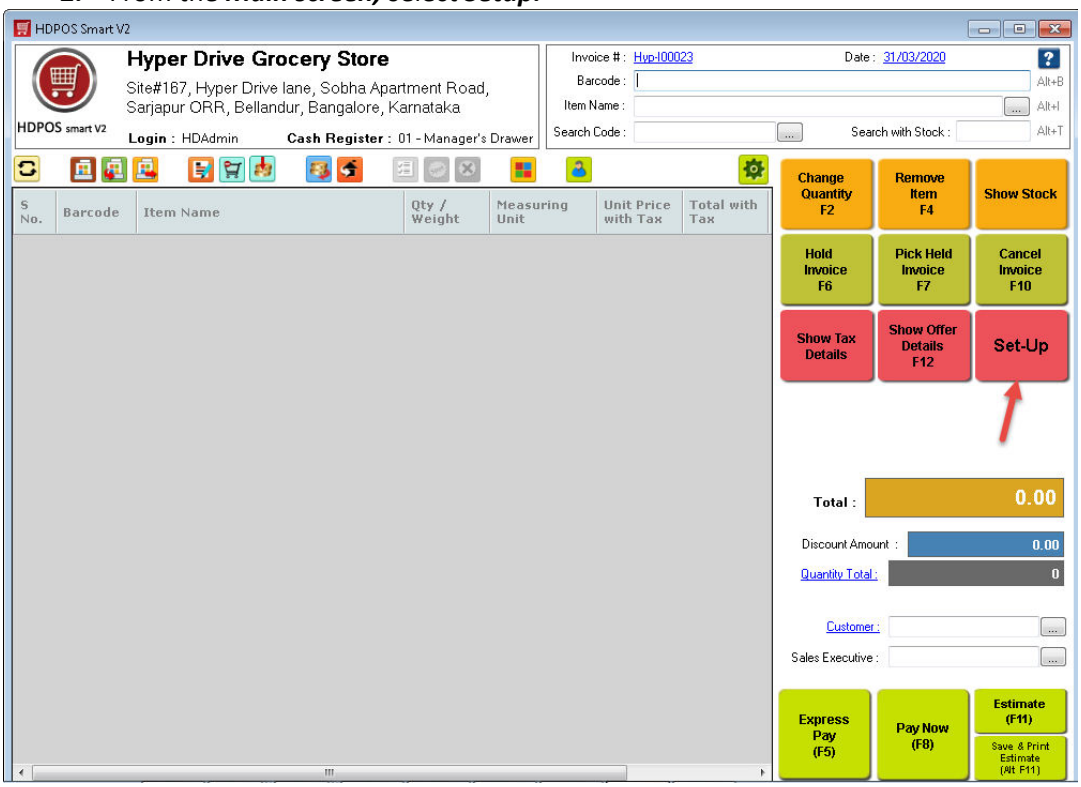


Very often in retail stores we have perishable items like bread, vegetables, milk products which have a very short shelf and need to be dumped due to their expiry or unusable condition.

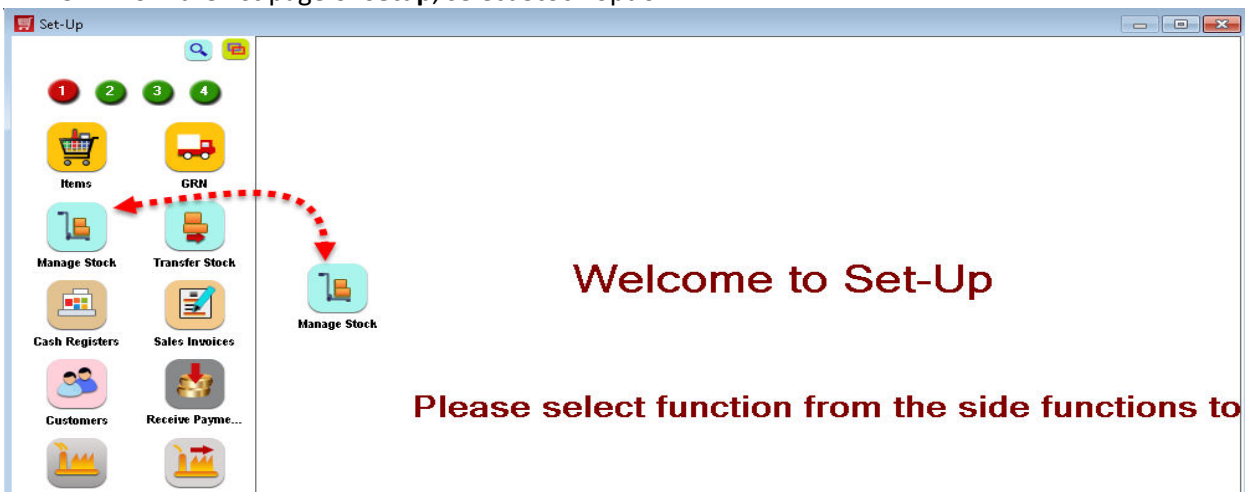
As a business owner it is very important for us to keep track of such stock to avoid such wastages.

In this tutorial, you will see how to manage your dump stock by doing a stock transfer. Below are the steps you would need to follow:

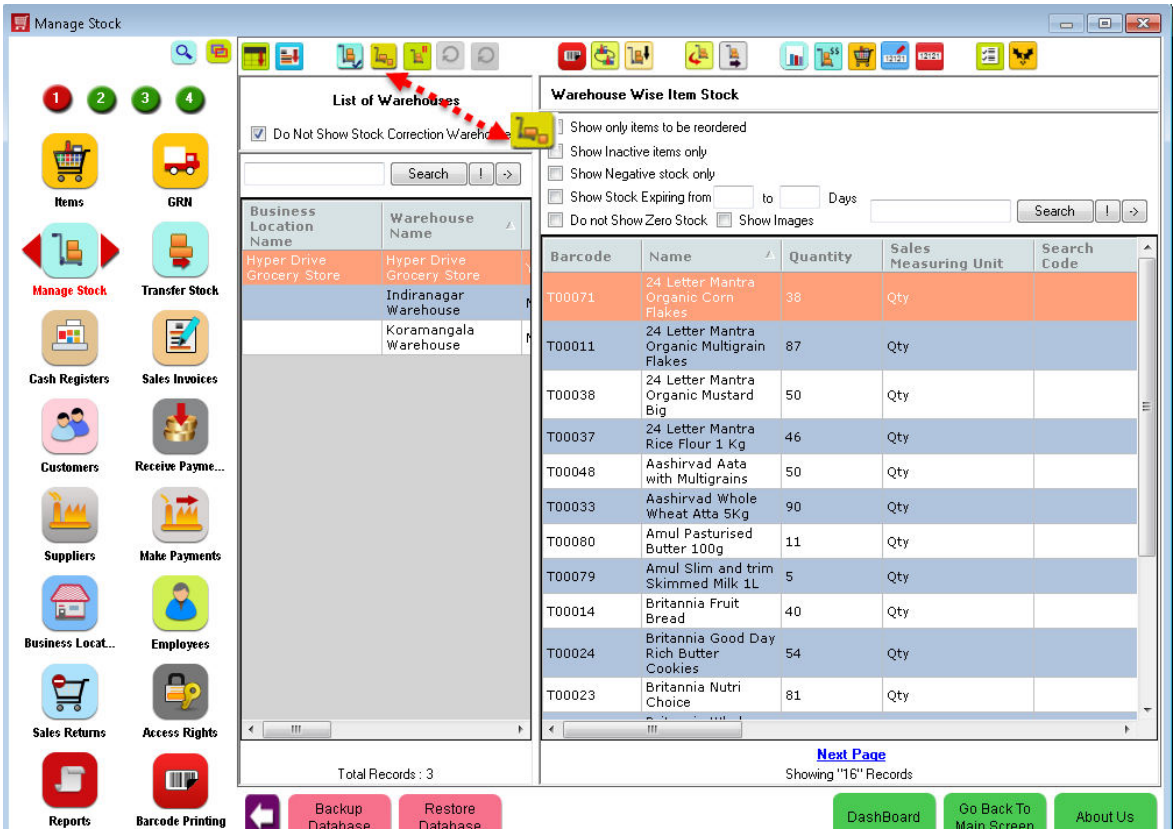
1. Run ***HDPOS Smart***.
2. From the ***Main screen,*** select ***Setup.***



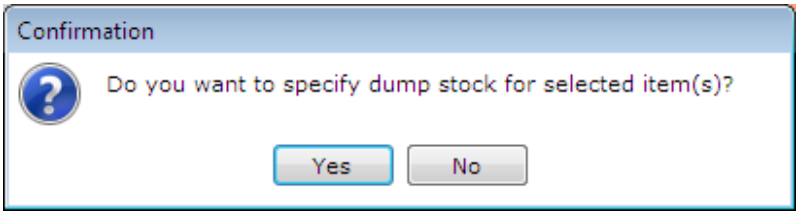

3. From the **1st** page of **setup**, select ***Stock*** option.



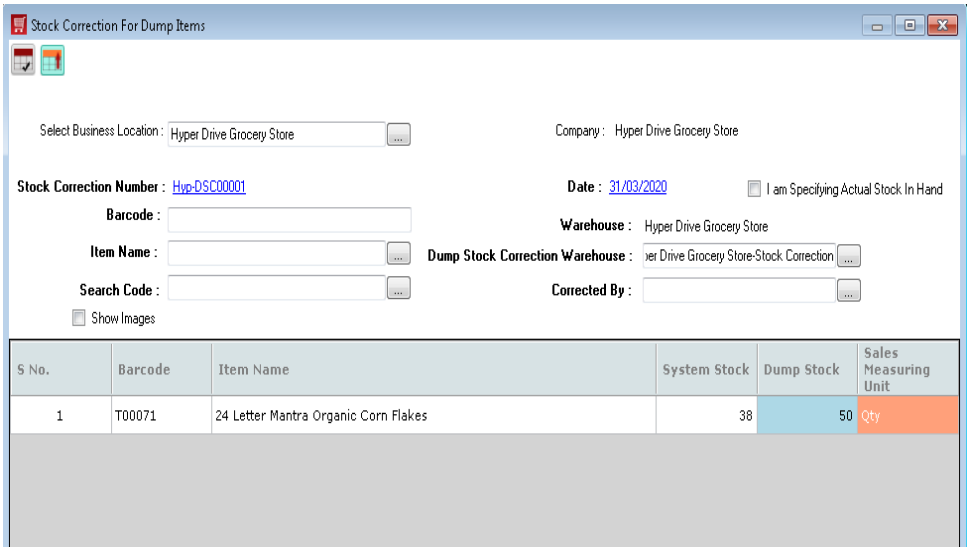
4. Select the Item(s) for which you want to create dump stock, and click on ***Stock correction for Dump items*** option from the ***Manage Stock*** tool strip. You can multi select items by holding the ***Ctrl*** key.




5. You will see the below confirmation message. Click on ***Yes***.



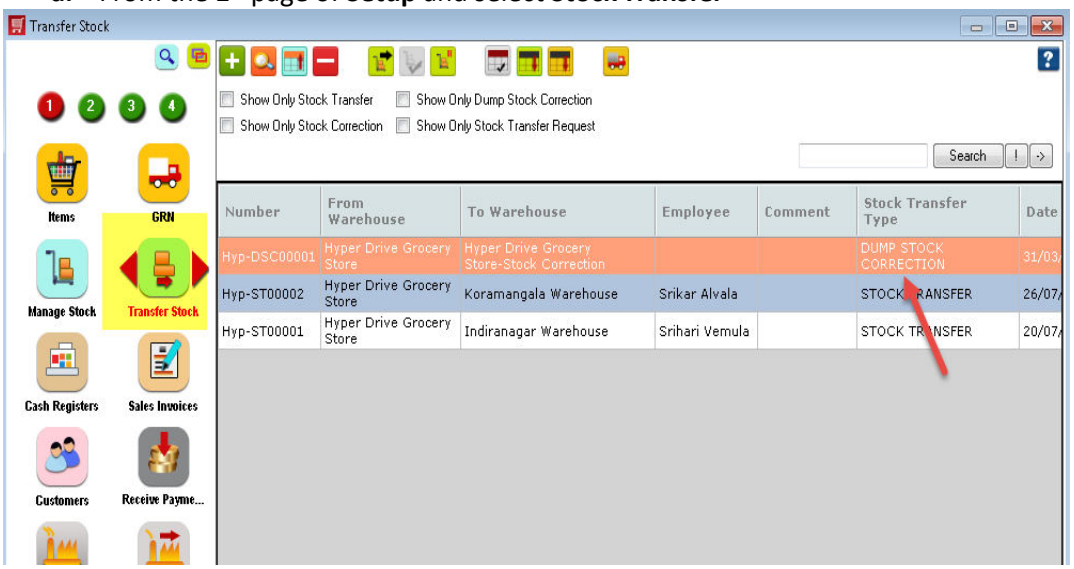

6. In the ***Stock Correction for Dump Items*** screen, enter the **dump stock quantity** for the selected item in the ***Dump Stock*** column. **Note:** You can add more items in this screen by scanning the barcode or entering the item name.




7. Click on ***Save. Note***: By default the ***dump stock*** will be moved to the ***Stock correction Warehouse*** of the current business location.

**8.** To View the entry of **stock transfer** to **Dump stock**

**a.** From the **1st** page of **Setup** and select **Stock Transfer**



b. Click on ***View*** option from the tool strip to view the selected dump stock entry

