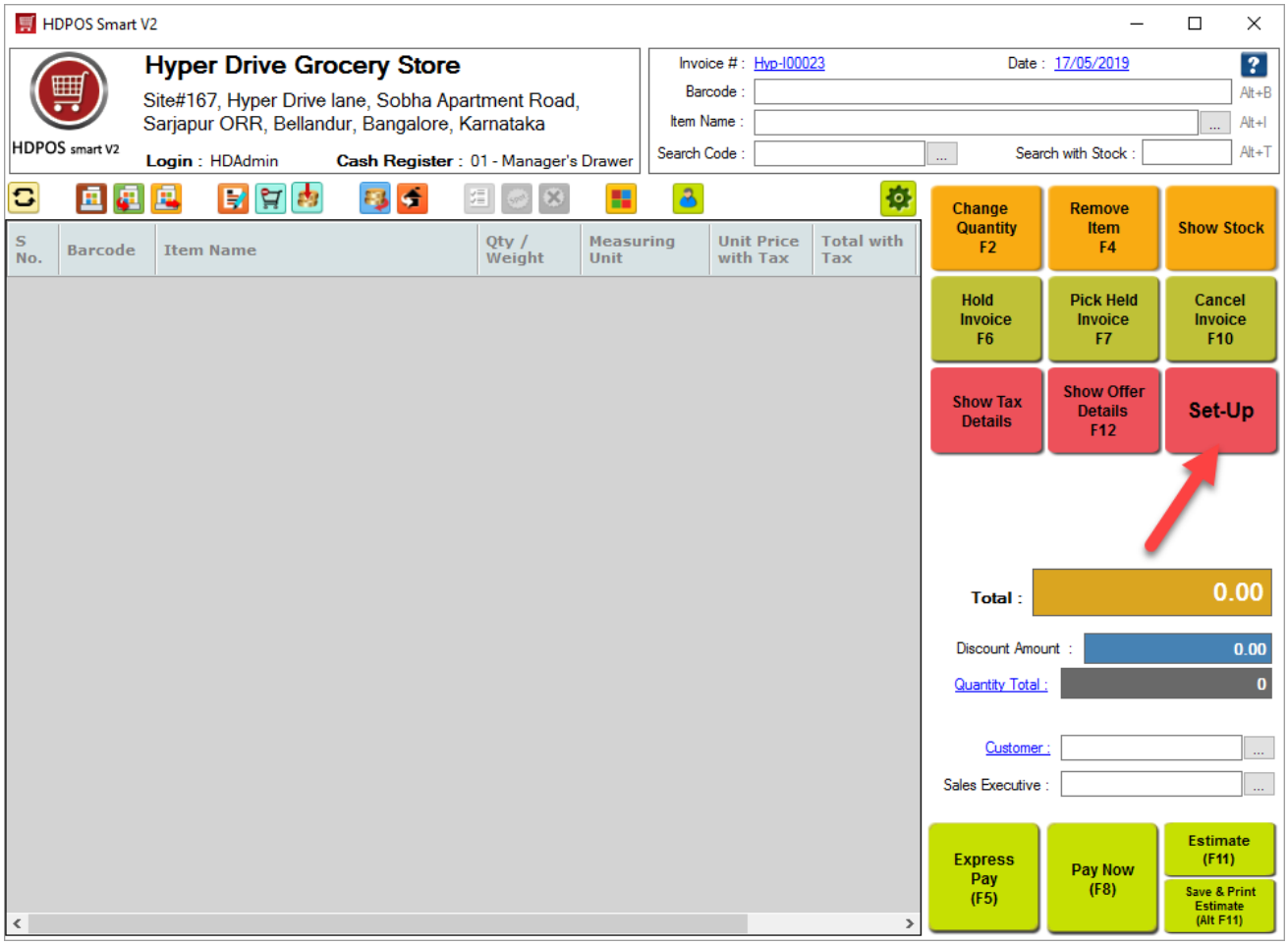
# How to track the stock that is in transit?

One of the most essential things for any business is to manage its stock. And what if you have different locations and number of warehouse? Now that's where it becomes a bit complicated to keep all the records of the stock transfer from warehouse to warehouse. How to know whether the stock has been transferred or is still lying in the warehouse, if driver has been already left with the stock, if stock has been reached safely, if there is any reduction in the stock at the time of receiving. HDPOS smart has a very smart feature called **Stock In Transit** that will keep a track when the stock is **In Transit** state. It's the state when stock is being transferred from one warehouse to other. Here the **Stock Is In Transit** state until it's received by the other warehouse.

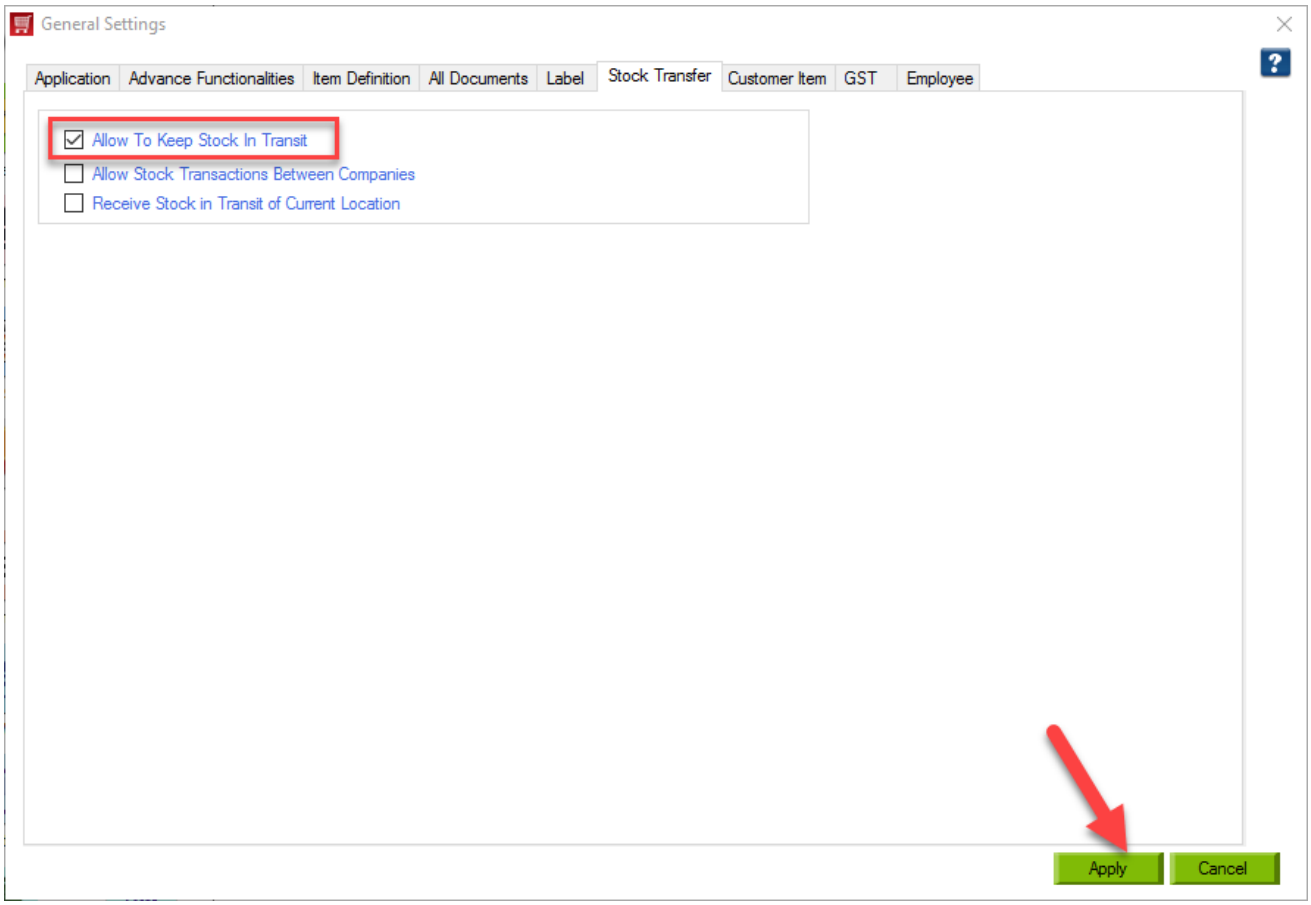
1. Run **HDPOS smart** and click on **Set-Up** button.



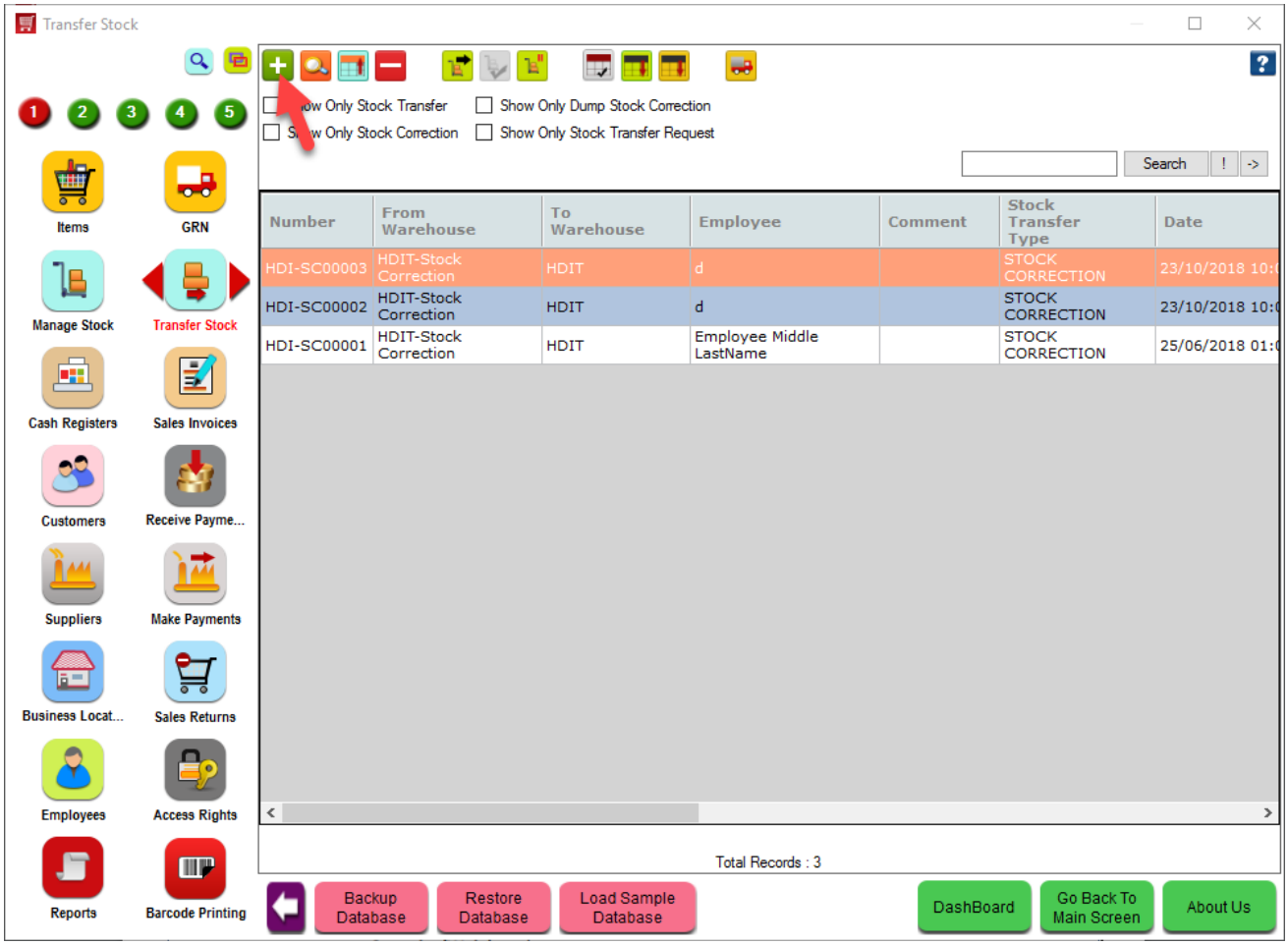

2. Got o 4th page of **Set-Up**, and click on **Settings**.

3. From **System Settings** screen, click on **General Settings**. To make a stock transfer marked as stock in transit; check the checkbox "**Allow To Keep Stock in Transit**" in **Stock Transfer** tab .

4. Click on **Apply**.




5. Click on **Transfer Stock** button from the 1st page of **Set-Up** and then click on **Add Stock Transfer** button.




6. Now fill all the required details in **Warehouse To Warehouse Stock Transfer** screen.

- **Select Business Location**: Add your business location.
- **Barcode**: You can add the item to be transfer using its bar code.
- **Item Name**: You can add the item to be transfer using its name.
- **Search Code**: You can add the item to be transfer using its search code.
- **From Warehouse**: Add the warehouse name from where you want to transfer the stock to another warehouse.
- **To Warehouse**: Add the warehouse name where you want to transfer the stock from another warehouse.
- Received By: Add the name of employee by whom the stock will be received.

## Stock Transit Info:

- **Courier Company Name**: Add the Courier Company's name □ Driver Name: Add Driver's name.
- **Vehicle Number**: Add the Vehicle number.
- **Docket Number**: Docket number is a number provided by the courier company for the reference of your courier.
- **Field One**: Here you can add additional information given by the courier company for the reference of your courier.

Transit is a state in which stock is being transferred from one warehouse to another.

- Mention the quantity to be transferred of each item. For e.g: we have mentioned 40 Qty for item 1 and 60 for item 2.

7. Click on **Save**.

8. In **Transfer Stock** screen you can see the status of your stock transfer, it's **In Transit**.