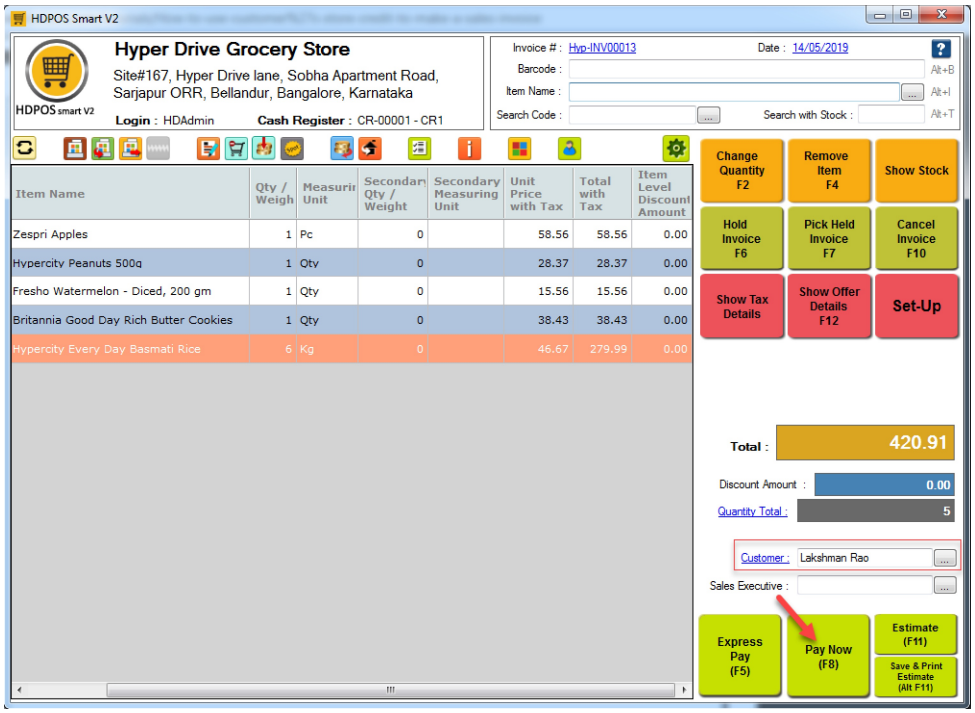
How to accept payment by store credit

1. Run **HDPOS smart**.

2. On the main invoice screen, select items to make an invoice.

3. Select **Customer** name and click on **Pay Now** button.

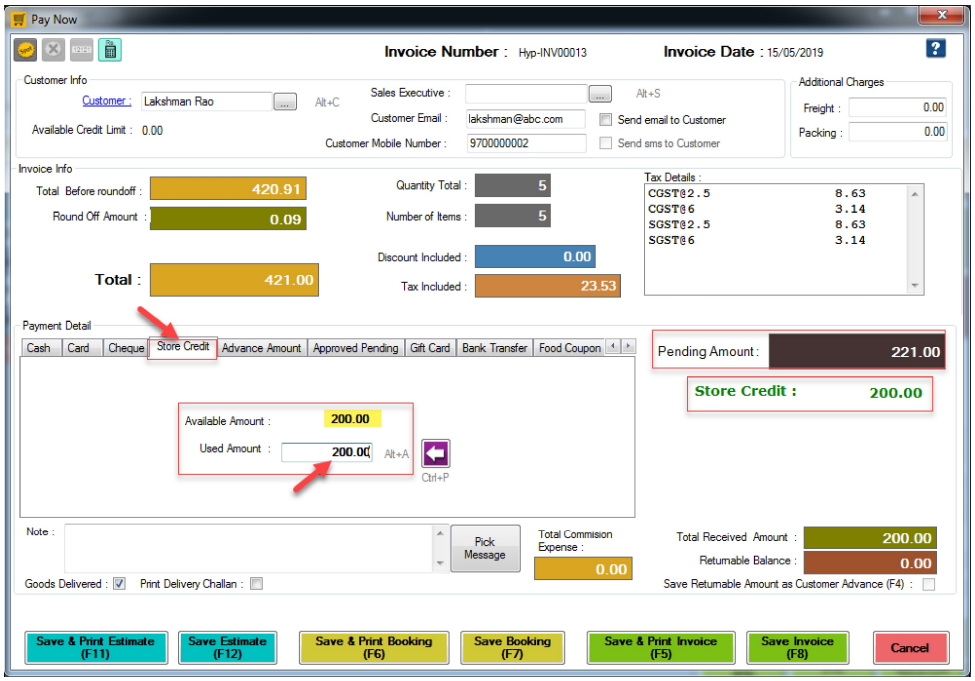


Note: To use customer's store credit you must select that customer name while making an invoice.

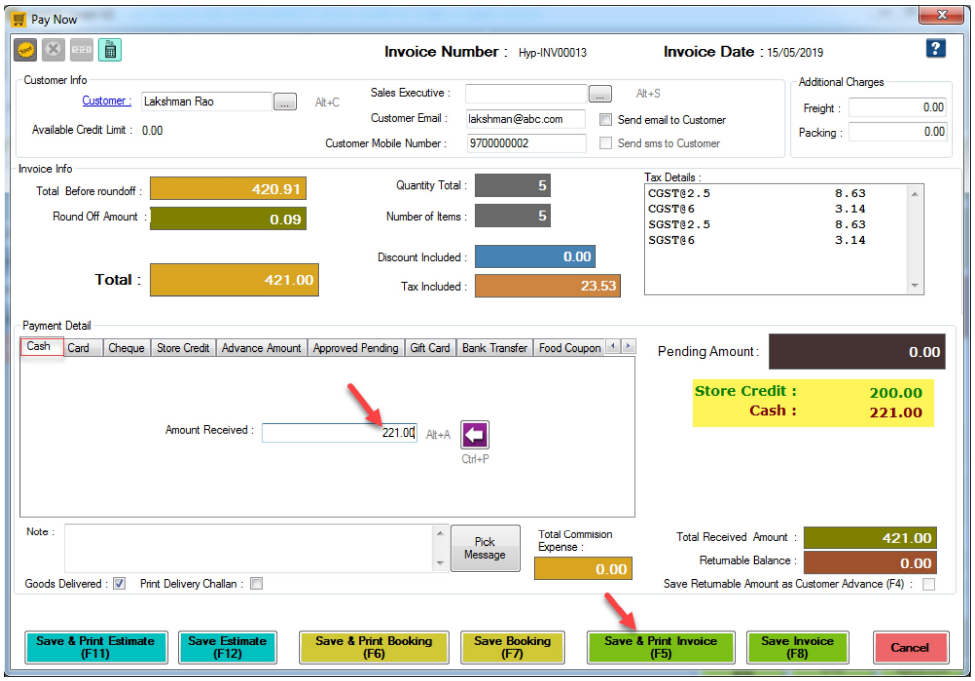
4. Now to use **store credit** of customer click on Store Credit tab in **Payment Detail** section.

5. You will see store credit amount of customer, enter the amount which you want to use from store credit. (Which means you can use customer's store credit amount either completely or partially).

6. On the right side of 'Pay Now' screen you will see pending amount of invoice.



7. Now do the payment of pending amount through other mode of payment and then click on **Save** or **Save & Print** button at the bottom of 'Pay Now' screen.


Pay Now
Invoice Number : Hyp-INV00013
Invoice Date : 15/05/2019
Customer Info
Customer :
Lakshman Rao
Alt+C
Available Credit Limit : 0.00
Sales Executive :
Alt+S
Customer Email :
lakshman@abc.com
Send email to Customer
Customer Mobile Number :
9700000002
Send sms to Customer
Additional Charges
Freight : 0.00
Packing : 0.00
Invoice Info
Total Before roundoff : 420.91
Round Off Amount : 0.09
Total : 421.00
Quantity Total : 5
Number of Items : 5
Discount Included : 0.00
Tax Included : 23.53
Tax Details :
CGST@2.5 8.63
CGST@6 3.14
SGST@2.5 8.63
SGST@6 3.14
Payment Detail
Cash
Card
Cheque
Store Credit
Advance Amount
Approved Pending
Gift Card
Bank Transfer
Food Coupon
Amount Received : 221.00
Alt+A
Ctrl+P
Pending Amount : 0.00
Store Credit : 200.00
Cash : 221.00
Note :
Pick Message
Total Commision Expense : 0.00
Total Received Amount : 421.00
Returnable Balance : 0.00
Goods Delivered :
Print Delivery Challan :
Save Returnable Amount as Customer Advance (F4) :
Save & Print Estimate (F11)
Save Estimate (F12)
Save & Print Booking (F6)
Save Booking (F7)
Save & Print Invoice (F5)
Save Invoice (F8)
Cancel